



Central Services Department

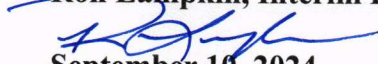
Ron Lampkin, Interim Director
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906
(706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department

FROM: ~~Ron Lampkin~~, Interim Director, Central Services Department

DATE: 
September 10, 2024

SUBJECT: Emergency Memo – Charles B. Webster Door Frame Repairs

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as a notification of an emergency at the Charles B. Webster Detention Center regarding the needed repairs to the door frames.


Several broken doorframes in various pods are highly damaged due to inmate vandalism and are falling apart from the walls of the Charles B. Webster Detention Center. The damaged doorframes are currently posing a risk to the safety of the inmates as well as facility's workforce. These doorframes would need to be repaired to avoid further safety hazards. CGL Company has been deemed qualified to work with a third-party vendor to repair the door frames within the facility.

Please process a purchase order for CGL Facility Management LLC, in the amount of \$28,496.00 for the needed repairs to the door frames.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT
REQUISITION**

DEPARTMENT NAME: Central Services Department
 DEPARTMENT NUMBER: 272032511/53.19120
 DEPARTMENT HEAD: 

REQUISITION:
 REQUISITION DATE: 9/10/2024
 PURCHASE ORDER NUMBER:
 PURCHASE ORDER DATE:

VENDOR	NAME OF BIDDER
CGI Company	NAME OF BIDDER
PHONE NUMBER (678) 699-6163	NAME OF BIDDER
QUOTED BY Marshall Diaz	NAME OF BIDDER

ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	POD B, BLOCK F, REPAIR DOOR FRAMES	1	\$7,124.00	\$7,124.00				
2	POD C, BLOCK E, REPAIR DOOR FRAMES	1	\$ 6,028.00	\$6,028.00				
3	POD B, BLOCK C, CELLS 01, 03, 04, 05, 06, 07, REPAIR DOOR FRAMES	1	\$ 3,288.00	\$3,288.00				
4	POD B, BLOCK D, CELLS 01, 03, 04, 05, 06, 07, REPAIR DOOR FRAMES	1	\$ 3,288.00	\$3,288.00				
5	POD B, BLOCK E, CELLS 01, 05, 08, 12, REPAIR DOOR FRAMES	1	\$ 2,192.00	\$2,192.00				
6	POD C, BLOCK F, REPAIR DOOR FRAMES	1	\$ 6,576.00	\$6,576.00				
7								
8	*Emergency							
9	Charles B. Webster Detention Center - Door Frame Repairs							
10	Work Order #CWB-7802, CWB-9977, CWB-7410, CWB-7411, CWB-7412, CWB-9995							
11	Funding is available in the following account:							
12	272-03-2511/53.19120							
13								
14								
15								
16								
17								
TOTAL BID				\$28,496.00				
SHIPPING CHARGES								
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER								



CGL Facility Management LLC

August 2, 2024

Regarding: Pod B, Block F, Repair Door Frames
Work Order #CWB-7802
Charles B. Webster Detention Center

Charles B. Webster Detention Center
1941 Phinizy Road
Augusta, GA 30906

Description	Quantity	Unit Cost	Amount
Pod B, Block F, Repair Door Frames			
Quote for 3rd Party to repair 13 door frames in Pod B, Block F	1	7,124.00	<u>7,124.00</u>
			7,124.00

If you should have any questions regarding this proposal, please contact Marshall Diaz at (678) 699-6163
THANK YOU FOR YOUR BUSINESS!



CGL Facility Management LLC

August 6, 2024

Regarding: Pod C, Block E, Repair Door Frames
Work Order #CWB-9977
Charles B. Webster Detention Center

Charles B. Webster Detention Center
1941 Phinizy Road
Augusta, GA 30906

Description	Quantity	Unit Cost	Amount
Pod B, Block F, Repair Door Frames			
Quote for 3rd Party to repair 11 door frames in Pod C, Block E	1	6,028.00	<u>6,028.00</u>
			6,028.00

If you should have any questions regarding this proposal, please contact Marshall Diaz at (678) 699-6163
THANK YOU FOR YOUR BUSINESS!



CGL Facility Management LLC

August 9, 2024

Regarding: Pod B, Block C, Cells 01, 03, 04, 05, 06, 07, Repair Door Frames
Work Order #CWB-7410
Charles B. Webster Detention Center

Charles B. Webster Detention Center
1941 Phinzy Road
Augusta, GA 30906

Description	Quantity	Unit Cost	Amount
Pod B, Block C, Cells 01, 03, 04, 05, 06, 07, Repair Door Frames			
Quote for 3rd Party to repair door frames in Pod B, Block C, Cells 01, 03, 04, 05, 06, and 07	1	3,288.00	<u>3,288.00</u>
			3,288.00

If you should have any questions regarding this proposal, please contact Marshall Diaz at (678) 699-6163
THANK YOU FOR YOUR BUSINESS!



CGL Facility Management LLC

August 9, 2024

Regarding: Pod B, Block D, Cells 01, 03, 04, 05, 06, 07, Repair Door Frames
Work Order #CWB-7411
Charles B. Webster Detention Center

Charles B. Webster Detention Center
1941 Phinizy Road
Augusta, GA 30906

Description	Quantity	Unit Cost	Amount
Pod B, Block D, Cells 01, 03, 04, 05, 06, 07, Repair Door Frames			
Quote for 3rd Party to repair door frames in Pod B, Block D, Cells 01, 03, 04, 05, 06, and 07	1	3,288.00	<u>3,288.00</u>
			3,288.00

If you should have any questions regarding this proposal, please contact Marshall Diaz at (678) 699-6163
THANK YOU FOR YOUR BUSINESS!



CGL Facility Management LLC

June 17, 2024

Regarding: Pod B, Block E, Cells 01, 05, 08, and 12, Repair Door Frames
Work Order #CWB-7412
Charles B. Webster Detention Center

Charles B. Webster Detention Center
1941 Phinizy Road
Augusta, GA 30906

Description	Quantity	Unit Cost	Amount
Pod B, Block E, Cells 01, 05, 08, 12, Repair Door Frames			
Quote for 3rd Party to repair door frames in Pod B, Block E, Cells 01, 05, 08, and 12	1	2,192.00	<u>2,192.00</u>
			2,192.00

If you should have any questions regarding this proposal, please contact Marshall Diaz at (678) 699-6163
THANK YOU FOR YOUR BUSINESS!



CGL Facility Management LLC

August 8, 2024

Regarding: Pod C, Block F, Repair Door Frames
Work Order #CWB-9995
Charles B. Webster Detention Center

Charles B. Webster Detention Center
1941 Phinizy Road
Augusta, GA 30906

Description	Quantity	Unit Cost	Amount
Pod C, Block F, Repair Door Frames			
Quote for 3rd Party to repair 12 door frames in Pod C, Block F	1	6,576.00	<u>6,576.00</u>
			6,576.00

If you should have any questions regarding this proposal, please contact Marshall Diaz at (678) 699-6163
THANK YOU FOR YOUR BUSINESS!

Katie Cornelius

From: Darrell White
Sent: Tuesday, September 10, 2024 9:32 AM
To: Katie Cornelius
Cc: Geri Sams; Audrey Sutton; Nancy M. Williams; Ron Lampkin; Maria Rivera-Rivera; Arlene New; Scarlet Green
Subject: RE: Emergency Request - Charles B. Webster Door Frames
Importance: High

Approved please proceed with this emergency!

From: Katie Cornelius <KCornelius@augustaga.gov>
Sent: Tuesday, September 10, 2024 9:28 AM
To: Darrell White <DWhite2@augustaga.gov>
Cc: Geri Sams <gsams@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>; Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Arlene New <anew@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>
Subject: Emergency Request - Charles B. Webster Door Frames
Importance: High

Good morning,

This communication serves as notification of an emergency at the following location:

- Charles B. Webster Detention Center
 - Several door frames have been damaged by inmate vandalism and pose as a security risk for fellow inmates and Sheriff's personnel. It is imperative that repairs to the door frames take place in order to prevent further security risks.
 - The attached quotes are divided by Pod and Block, as follows:
 - Pod B, Block C \$3,288.00
 - Pod B, Block D \$3,288.00
 - Pod B, Block E \$2,192.00
 - Pod B, Block F \$7,124.00
 - Pod C, Block E \$6,028.00
 - Pod C, Block F \$6,576.00

We are requesting approval to proceed with the attached quotes from CGL Company in the total amount of \$28,496.00 for the repairs to the door frames. Funding is available under account 272032511/53.19120, see attached e-mail.

Thank you,
Katie

Katie Cornelius | Administrative Assistant
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-312-4152



This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1

Katie Cornelius

From: Katie Cornelius
Sent: Tuesday, September 10, 2024 8:59 AM
To: Katie Cornelius
Subject: FW: Capital Contingency

From: Timothy Schroer <tschroer@augustaga.gov>
Sent: Monday, September 9, 2024 5:40 PM
To: Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Ron Lampkin <RLampkin@augustaga.gov>
Subject: RE: Capital Contingency


Done

Org. Key: 272032511 CBW Detention Center

Director: ROUNDTREE

Report To:

5319120	R & M - Building	28,500.00	0.00	0.00
5319130	R & M - Equipment	223,590.00	223,586.60	0.00
5413120	Building Renovations	55,000.00	0.00	55,000.00
5421110	Machinery/Equipment	3,910.00	0.00	3,910.00
	Revenue & Transfers In:	0.00	0.00	0.00
	Expenditure and Transfers Out:	311,000.00	223,586.60	58,910.00
	Net:	-311,000.00	-223,586.60	-58,910.00

Timothy E. Schroer, CPA, CGMA 
Deputy Director – Finance

Augusta Richmond County Georgia | 535 Telfair St., Suite 800 | Augusta, GA 30901
✉ tschroer@augustaga.gov | 📞 Office: (706) 821- 1741 | 📠 Fax: (706) 821- 2520

From: Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>
Sent: Monday, September 9, 2024 4:49 PM
To: Timothy Schroer <tschroer@augustaga.gov>; Ron Lampkin <RLampkin@augustaga.gov>
Cc: Takiyah A. Douse <TDouse@augustaga.gov>
Subject: FW: Capital Contingency

Good afternoon,

Per request, attached the quotes for the repairs of the cell door frames on B & C Pods totaling an amount of \$28,496.00. These frames have been damaged by inmate vandalism and post as a security risk for fellow inmates and Sheriff's personnel.

The quotes are divided by Pod and Block, as follows:

- Pod B, Block C \$3,288.00
- Pod B, Block D \$3,288.00
- Pod B, Block E \$2,192.00
- Pod B, Block F \$7,124.00
- Pod C, Block E \$6,028.00
- Pod C, Block F \$6,576.00

Please contact me if more information is required.

Regards,
Maria Rivera-Rivera

Maria Rivera-Rivera | Deputy Director, Facilities
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-821-1629 | (f) 706-796-5077
MRivera-Rivera@augustaga.gov | www.augustaga.gov



From: Ron Lampkin <RLampkin@augustaga.gov>
Sent: Monday, September 9, 2024 2:10 PM
To: Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>
Subject: FW: Capital Contingency

FYI!

Ron Lampkin | Interim Director
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-821-2300 | (c) 706-513-2109
rlampkin@augustaga.gov | www.augustaga.gov




From: Timothy Schroer <tschroer@augustaga.gov>
Sent: Monday, September 9, 2024 11:41 AM
To: Takiyah A. Douse <TDouse@augustaga.gov>; Ron Lampkin <RLampkin@augustaga.gov>
Subject: Capital Contingency

Good Morning

Yes, there is \$28,500 available in capital contingency. If Ron will provide the details of the request we can make the budget adjustment.

Tim

Timothy E. Schroer, CPA, CGMA 
Deputy Director – Finance

Augusta Richmond County Georgia | 535 Telfair St., Suite 800 | Augusta, GA 30901
 tschroer@augustaga.gov |  Office: (706) 821- 1741 |  Fax: (706) 821- 2520

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1