



Utilities Department

Wes Byne, P.E.
Director

Steve Little, CPA
Assistant Director

MEMO

DATE: April 23rd, 2026

TO: Andy Penick, Director, Procurement Department

THRU: Wes Byne, P.E., Director, Utilities Department *Wes Byne*

FROM: Dean Meyer

SUBJECT: RFP #26-151 Water Meter Test Equipment Director's Approval Memorandum

I concur with the evaluation committee's evaluation decision and recommendations for Mars Company as the most qualified proposal to successfully fulfill the requirements of RFP 26-151 Water Meter Test Equipment based on the attached evaluation scoring sheet and support the decision to move forward with contract negotiations with the same.

AUD will submit a Muni-Agenda item after a contract has been agreed upon and Procurement's confirmation of receipt of the required documents for Commission approval of RFP 26-151 Water Meter Test Equipment for the Utilities Department.

cc: Steve Little, CPA
Nancy Williams



RFP 26-151 Water Meter Test Equipment
for Augusta, GA – Utilities Department

Opening: Monday, March 30, 2026 @ 11:00 a.m.

RFP Evaluation Meeting: Wednesday, April 8, 2026 @ 10:00 a.m. (Via TEAMS)

Vendors			Mars Company 3925 SW 13th Street Ocala, FL 34474	Ferguson Waterworks 4188 Belair Frontage Road Augusta, GA 30909	Mars Company 3925 SW 13th Street Ocala, FL 34474	Ferguson Waterworks 4188 Belair Frontage Road Augusta, GA 30909
Phase 1			Ranking of 0-5 (Enter a number value between 0 and			
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)		Weighted Scores	
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	20	5	4	100	80
3. Organization & Approach	(0-5)	10	5	4	50	40
4. Scope of Services: •Proposed test equipment meets all technical requirements •Support for ultra low flow testing for Ultrasonic water meters •Manufacturer/factory support for maintenance and service	(0-5)	25	5	4.5	125	112.5
5. Financial Stability	(0-5)	5	5	4.5	25	22.5
6. Schedule of Work	(0-5)	5	5	4.5	25	22.5
7. References	(0-5)	10	17.5	15.5	175	155
Phase 1 Total - (Total Maximum Ranking 25 - Maximum Weighted Total Possible 375)			42.5	32.5	500	432.5
Phase 2 (Option - Numbers 8 - 9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)						
8. Presentation by Team	(0-5)	10	0	0	0	0
9. Q&A Response to Panel Questions	(0-5)	5	0	0	0	0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)			Cost/Fee Proposal Consideration			
Lowest Fees	5	10		5	0	50
Second	5	6	5		30	0
Third	5	4			0	0
Forth	5	2			0	0
Fifth	5	1			0	0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)				5	30	50
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)						
Total Cumulative Score			42.5	37.5	530	482.5

Internal Use Only

Evaluator: Cumulative Date: 4/8/26

Procurement Department Representative: _____ Nancy Williams _____

Procurement Department Completion Date: 4/8/26