



Biller Order Form

Sales Information	Services	Products	Biller Information
Software Partner: Systems and Software	Invoice Presentment ☒	IVR ☒	Fed Tax ID: 58-2204274
Invoice Cloud Sales Partner:	ACH (EFT) Processing ☒	Check21 ☐	Organization Start Date: 1735
Invoice Cloud Sales Contact: Sam Evrard	Credit/Debit Card Processing ☒	Online Bank Direct ☐	Web Site URL: http://www.augustaga.gov/699/Utilities

GENERAL INFORMATION

Ownership Type: Government		CUSTOMER SERVICE / TRAINING CONTACT	TECHNICAL SUPPORT	MARKETING CONTACT
Legal Name: City of Augusta <i>Note: This name will have to match on ALL documents</i>		Contact: Steven Little	Contact: Melissa Roberts	Contact: Steven Little
Address 1: 530 Green Street		Phone: 706-312-4124	Phone: (706) 821-1745	Phone: 706-312-4124
Address 2:		Email: slittle@augustaga.gov	Email: Roberts@augustaga.gov	Email: slittle@augustaga.gov
City: Augusta	State: GA	Zip: 30901		
Name of Paperwork Signer: Deke S. Copenhaver		Notes: ACH and Credit Card service fee for online payments. ACH only for IVR, absorbed by Augusta.		
Signer Phone: 706-821-1833		Signer Email: dcopenhaver@augustaga.gov		
<i>Note: Signer must sign ALL documents</i>				

PRICING

Biller Portal Access Fee	\$ 00.00 Monthly (waived)	IC Payment Transaction Fee – EFT (biller not payer pays the transaction fee)	\$0.00 Per Transaction
Additional Biller Portal Access Fee	\$0.00 Monthly Quantity	IC Payment Transaction Fee - Check 21	\$ Per Transaction
Paperless Presentment (Includes 3 emails)	\$ 0.25 Per paperless invoice (NOT for e-bills, only when paper is suppressed)	Check Reader Quantity (Optional)	\$0.25 Per Transaction
Additional Email Presentment	\$ Per Presentment	Online Bank Direct Access Fee (Optional)	N/A
Monthly Presentment Fee	\$ Monthly	Online Bank Direct Transaction Fee (Optional)	\$0.25 per transaction
ACH Reject Fee	\$15.00 Per Transaction	Implementation Fees	\$0.00

BILLER BANK (MUST INCLUDE VOIDED BUSINESS CHECK OR BANK LETTER FOR EACH ACCOUNT)

Name of Checking Account (As it appears on check or Bank Letter): Augusta (Rich Cty) Consolidated Gov

Bank Name: GA BANK & TRUST CO OF AUGUSTA

Physical Address: 3530 Wheeler Road, Augusta, GA 30909

Phone: 706-738-6990

Depository: Your Invoice payment collections will be electronically deposited into this account.

Routing # 061104314

Account # 201002868

Fees: Your Invoice and payment processing fees will be electronically deducted from this account.

Routing # 061104314

Account # 201002868

CERTIFICATION AND AGREEMENT

- A. By signing below, the Biller hereby authorizes Invoice Cloud, Inc. ("Invoice Cloud") to initiate and execute debit/credit entries to its checking/deposit account(s) indicated above at the depository financial institution(s) named above and to debit/credit the same such account(s). The Biller acknowledges that the origination of ACH transactions to its account(s) must comply with the provisions of U.S. law. This authority is to remain in full force and effect until (i) Invoice Cloud has received written notification (by electronic or U.S. mail) from the Biller of its revocation in such time and manner as to allow Invoice Cloud a reasonable opportunity to act on it, but not less than 10 business days notice; and (ii) all obligations of the Biller to Invoice Cloud that have arisen under this Agreement and all other agreements have been paid in full. The Biller must also notify Invoice Cloud, in writing, (by electronic or U.S. mail) when a change in account number(s) or bank has occurred at which time this authorization shall apply to such new/changed account. This notification must be received within 10 business days of change. A fee will be charged for any returned ACH debits.
- B. By signing below, the Biller named: (1) has read, agreed to, and acknowledges receipt of the terms and conditions of the Biller Agreement, attached hereto, as well as the terms and conditions at www.invoicecloud.com/termsandconditions, all of which is incorporated herein by reference (2) certifies to Invoice Cloud that he/she is authorized to sign this Biller Order Form; (3) certifies that all information and documents submitted in connection with this Order Form are true and complete; (4) authorizes Invoice Cloud or its agent to verify any of the information given, including credit references, and to obtain credit; (5) agrees to pay the Monthly Access Fee through the last day of the month following the effective date of termination as provided in the Billing Agreement; (6) agrees that Biller and each transaction submitted will be bound by the Biller Order Form and the Biller Agreement in its entirety; (7) agrees that Biller will submit transactions only in accordance with the information in this Biller Order Form and Biller Agreement and will immediately inform Invoice Cloud, by email (contracts@invoicecloud.com) if any information in this Biller Order Form changes. The terms and conditions and this Biller Order Form, the Biller Agreement and the terms and conditions at www.invoicecloud.com/termsandconditions constitute the entire integrated Biller Agreement by and between Biller and Invoice Cloud. If any provision of this agreement hereunder is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. and (8) the Biller agrees and understands that outstanding sums due and owing to Invoice Cloud, will be charged daily or monthly and debited from its current depository account. Non-sufficient funds for these debits are grounds for a change in fees or termination of this Agreement. In the event of non-payment of any sums due, Invoice Cloud reserves the right to withdraw such sums from the current depository account at any time to ensure payment of the same.
- C. By signing below, the Biller hereby gives permission to Invoice Cloud to access his / her credit history via Trans Union, Equifax, or other credit-reporting agency
- D. The Biller Order Form and the Biller Agreement will become effective only when counter-signed by Invoice Cloud and upon execution by the Biller of such third party agreement required by Invoice Cloud to permit use of the payment function of the Service.

In WITNESS WHEREOF, the parties hereto have executed this Agreement as of this day

11/10/14

Biller Signature

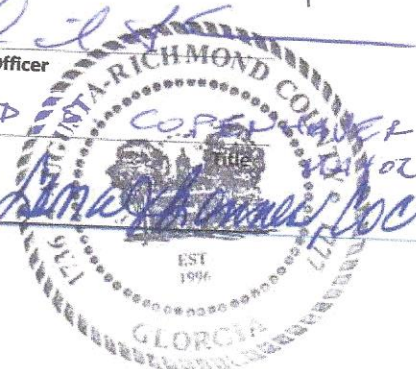
[Signature]

Corporate Officer

DAVID

Print Name

attest: *[Signature]*



Accepted by Invoice Cloud:

[Signature]

INVOICING PARAMETERS (An Invoicing Parameter Sheet needs to be completed for every invoice type)

Today's Date: 08/13/2014		Submitter ☒ Non-Submitter ☐		Information provided by: Sam Evrard	
Invoice Type: Water		Type of IC Service: EBPP ☒ Cloud Store ☐ Cloud Pay ☐		Credit Card Payment Methods: Visa ☒ MC ☒ Discover ☒ Amex ☐	
Billing Software: enQuesta		Software Version:		Printer: In-house	
Billing Frequency (How often bills are mailed) Monthly	Number of Installments: 1	Months Billed: Jan ☐ Feb ☐ Mar ☐ Apr ☐ May ☐ Jun ☐ Jul ☐ Aug ☐ Sep ☐ Oct ☐ Nov ☐ Dec ☐ All ☒			
Bill Mail Date: 1 st - 10 th ☒ 11 th -20 th ☒ 21 st -31 st ☒		Invoices per Cycle: 70,000			
Highest Invoice Amount: \$35,000.00		Average Invoice Amount \$ 65.00			

SERVICE FEE PRICING (Please check if service fee will be charged to the payer or the fees are paid by the Biller)

Credit Card (non-utility)	Service Fee paid by payer ☐ 2.95% With a \$1.95 Minimum	Paid by the Biller ☐ Interchange, fees, dues, assessments + auth + plus 75 BPS
Credit Card (utility) (no Visa)	Service Fee paid by payer ☐ 2.95% With a \$1.95 Minimum	Paid by the Biller ☐ Interchange, fees, dues, assessments +auth + plus 75 BPS
ACH (Electronic Check) WEB	Service Fee paid by payer ☒ \$2.95	
ACH (Electronic Check) IVR	Service Fee paid by payer ☐ \$2.95	Paid by the Biller ☒ \$0.50
Flex Pay ACH	Service Fee paid by payer ☐ \$0.95	Paid by the Biller ☐ \$0.85
Flat Rate Credit Card Utility Service Fee (utilities taking VISA, charging convenience fee to payer): \$ 2.95		
Max Cap for Credit Cards : \$500.00		
IVR Transaction Fees	Service Fee paid by payer ☐ Service Fee + \$1.95	Paid by the Biller ☐ \$1.95 plus fees above