## AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month - 2:00 p.m. Committee meetings: Second and last Tuesdays of each month - 1:00 p.m. Commission/Committee: (Please check one and insert meeting date) Date of Meeting Commission Date of Meeting Public Safety Committee Public Services Committee Date of Meeting Administrative Services Committee Date of Meeting Date of Meeting Engineering Services Committee Date of Meeting Finance Committee Contact Information for Individual/Presenter Making the Request: Name: Address: 1445 Kail M Telephone Number: (2785 Fax Number: E-Mail Address: Pagines Caption/Topic of Discussion to be placed on the Agenda: Please send this request form to the following address: Telephone Number: 706-821-1820 Ms. Lena J. Bonner 706-821-1838 Fax Number: Clerk of Commission E-Mail Address: lbonner@augustaga.gov Suite 220 Municipal Building nmcfarley@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

535 Telfair Street Augusta, GA 30901