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Vendors			Herald Office Supply, Inc. 110 E. Roosevelt St. Dillon, SC 29536		The Pollock Company 1711 Central Avenue Augusta, GA 30901	
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)			
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)		Weighted Scores	
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	15	4.3	5.0	64.3	75.0
3. Organization & Approach	(0-5)	15	4.0	4.8	60.0	71.8
4. Scope of Services: Scope of Services: Ability of the vendor to supply the services as listed in SECTION II SCOPE OF SERVICES and responses to Exhibit 1 - Questionnaire	(0-5)	20	3.7	5.0	74.3	100.0
5. Schedule of Work	(0-5)	10	3.6	5.0	36.4	50.0
6. References	(0-5)	5	4.1	4.9	20.7	24.6
7. Proximity to Area - enter the point value for the one line only)					Cost/Fee Proposal Consideration	
Within Richmond County	5	10		5.0	0.0	50.0
Within CSRA	5	6			0.0	0.0
Within Georgia	5	4			0.0	0.0
Within SE	5	2	5.0		10.0	0.0
All Others	5	1			0.0	0.0
Phase 1 Total - (Total Maximum Ranking 35 - Maximum Weighted Total Possible 375)			24.8	29.7	265.7	371.4
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)						
8. Presentation by Team	(0-5)	10			0.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5			0.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)						
Lowest Fees	5	10		5.0	0.0	50.0
Second	5	6	5.0		30.0	0.0
Third	5	4			0.0	0.0
Forth	5	2			0.0	0.0
Fifth	5	1			0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			5.0	5.0	30.0	50.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)						
Total Cumulative Score (Maximum point is 500)			29.8	34.7	295.7	421.4
Evaluator: Cumulative Date: Phase I - 11/22/25						
Procurement DepartmentRepresentative:_____Nancy Williams_____						
Procurement Department Completion Date: Phase I - 11/22/25						