



Central Services Department

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MEMORANDUM

TO: Andy Penick, Director, Procurement Department

FROM: Ron Lampkin, Capital Projects Manager, Administration

DATE: January 14, 2026

SUBJECT: Amend PO – 22CSA046 Trane Company

In accordance with Augusta, GA policies and procedures we are requesting to have purchase order 22CSA046 amended.

The change order #1 for purchase order 22CSA046 needs to be amended in the amount of \$48,274.00 because the initial change order request was made prior to reconciliation and the amount requested did not reflect the correct amount. The addition of \$48,274.00 will cover pay app 38, which will provide the final payment of the contract.

• Original Purchase Order Amount After CO # 1	\$25,107,803.00
• Revised CO # 1 Purchase Order Amount	\$25,156,077.00

Funding is available in SPLOST 8 – Existing Facilities.

Your assistance with this request would be greatly appreciated.

Attachments: Purchase Order 22CSA046

Pay App 038