



Administrative Services Committee

Meeting Date: 4/30/2024

Amend 23CSA007 - Richmond County Correctional Institute New Facility

Department:	Central Services Department
Presenter:	Ron Lampkin
Caption:	Approve an addition of \$42,525.00 to purchase order 23CSA007 for design fee amendment for supplemental services to cover the costs of a topographical / existing conditions and underground utilities survey for the new Richmond County Correctional Institute facility by IPG, Incorporated – Architects & Planners in c/o with EMC Engineering Services.
Background:	During the meeting held on October 18, 2022, the Commission approved 23CSA007 (Bid 22-272 - New Richmond County Correctional Institute, Item #17) for \$82,500.00 in design services to develop preliminary design documents for the new RCCI facility. As the conceptual design for the new facility has been defined, supplemental services are now required by an engineering firm to provide a survey of topography, existing conditions of the location and underground utilities.
Analysis:	IPG Incorporated will coordinate with EMC Engineering Services, Inc. to provide supplemental services to include a topographical and existing conditions survey and an underground utility survey.
Financial Impact:	Original Purchase Order Amount \$82,500.00 Revised Purchase Order Amount \$125,025.00 \$42,525.00 ; 330-03-1340 / 52.12999 222-05-6001 / 52.12999
Alternatives:	A – Approve the request B – Do not approve the request
Recommendation:	Approve an addition of \$42,525.00 to purchase order 23CSA007 for design fee amendment for supplemental services to cover the costs of a topographical / existing conditions and underground utilities survey for the new Richmond County Correctional Institute facility by IPG, Incorporated – Architects & Planners in c/o with EMC Engineering Services.
Funds are available in the following accounts:	\$42,525.00 ; 330-03-1340 / 52.12999 222-05-6001 / 52.12999