



Administrative Services Committee

Meeting Date: Tuesday, August 26, 2025

Emergency – Fleet Shop # 2 Roof Replacement

Department:	Central Services Department
Presenter:	Ron Lampkin
Caption:	Receive as information the emergency request for the roof replacement at the Fleet Shop # 2 facility located at 2316 Tobacco Road in the amount of \$79,861.00 by Hixon's Roofing & Construction.
Background:	Fleet Shop #2 is experiencing several leaks inside the building. These leaks are persistently causing interior issues and water damage to the walls, ceiling, flooring and equipment. During an assessment conducted by the Central Services Department and Hixon's Roofing, it was found that the roof would require replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure.
Analysis:	Hixon's Roofing & Construction will perform the corresponding work.
Financial Impact:	\$79,861.00; SPLOST VIII GL: 330-05-1120/54.13120 JL: 225-05-6134/54.13120
Alternatives:	A – Receive as information B – Do not receive as information
Recommendation:	Receive as information the emergency request for the roof replacement at the Fleet Shop # 2 facility located at 2316 Tobacco Road in the amount of \$79,861.00 by Hixon's Roofing & Construction.
Funds are available in the following accounts:	\$79,861.00; SPLOST VIII GL: 330-05-1120/54.13120 JL: 225-05-6134/54.13120