



**Evaluation Sheet RFP RFP Item# 24-180**  
**Misdemeanor Probation Supervision Services**  
**for Augusta, GA – State Court**  
**RFP Date: Wednesday, October 11, 2023 @ 3:00 p.m. Via ZOOM**

**Vendors**

CSRA Probation Services  
802-D Oakhurst Drive  
Evans, GA 30809

**Phase 1**

**Ranking of 0-5 (Enter a number value between 0 and 5)**

**Evaluation Criteria**

**Points**

**Scale 0 (Low) to 5 (High)**

**1. Completeness of Response**

- Package submitted by the deadline
- Package is complete (includes requested information as required per this solicitation)
- Attachment B is complete, signed and notarized

**Pass/Fail**

**PASS**

**2. Project Plan/Approach to Work**

**40**

**25.0**

**3. Qualifications of Key Personnel**

**10**

**10.0**

**4 Relevant Project Experience/ Past Performance**

**13**

**5.0**

**5. Availability of Key Personnel**

**10**

**10.0**

**6. Local Small Business Preference**

**7**

**5.6**

**Subtotal - Phase I**

**80**

**50.0**

**Phase II**

**7. Cost Proposal:**

The respondent with the lowest total cost will receive the full 20 points. For respondents with the second, third, fourth, etc., their total costs will be divided into the lowest cost and multiplied by 20, the total points allowed for cost.

**20**

**20.0**

**Total - Points Phase II**

**20.0**

**Total Cumulative Score**

**70.0**

**Internal Use Only**

Evaluator: Cumulative Date: 10/11/23

Procurement Department Representative: \_\_\_\_\_ Nancy Williams \_\_\_\_\_

Procurement Department Completion Date: 10/11/23