

**Augusta Aviation Commission
Meeting Minutes**

July 31, 2025

10:00 a.m.

**Orwen Aviation Commission Chambers
2nd Floor - Terminal Building**

Commissioner Members: Commissioner Dan Troutman; Commissioner James Germany;
Commissioner Charles Larke; Commissioner Randy Sasser;
Commissioner William Fennoy; Commissioner Larry Harris;
Commissioner Wilbert Barrett; Commissioner Kay Roland;
Commissioner Ronic West; Commissioner Michael Cioffi;
Commissioner Davis Beman

Staff: Mr. Herbet Judon; Ms. Lauren Smith; Ms. Elizabeth Giles;
Ms. Risa Bingham; Ms. Diane Johnston; Mr. Ken Hinkle;
Mr. Tyler Good; Ms. Jennifer Humphrey;
Mr. Fred Shaver; Mr. Robert Kerr- Staff Attorney

Others: Mr. Edwin Scott – Mead & Hunt; Terry Helms – Mead & Hunt;
Mr. Matt Tyndall – AGS Marshall Department;
Mr. Alex – Destination Augusta;
Mr. Robert Moore – Blanchard & Calhoun Insurance;
Mr. Preston Moss – Blanchard & Calhoun Insurance;
Ms. Nancy Williams – Augusta-Richmond County Procurement Dept.;
Mr. Marc Godzina; Mr. Jon Queen; Mr. Robert

CALL TO ORDER & PRAYER – Chairwoman Ronic West called the meeting to order at 10:00 a.m.,
Prayer by Commissioner Barrett

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Motion by Commissioner Troutman 2nd by Commissioner Fennoy to amend July 31, 2025, Commission Agenda by removing items IV.C-D and adding item II.D., Masters Committee Report

Discussion, Unanimous Ayes; Motion Carries

Motion by Commissioner Sasser 2nd by Commissioner Troutman to add 4th item to the July 31, 2025, Commission Agenda I.D.1.iii Augusta Regional Airport (AGS) – Helping Hands, Inc./A Chef's Extravaganza

Discussion, Unanimous Ayes; Motion Carries

Request by Commissioner Beman to remove item I.D.2. from Consent Agenda.

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

A. July 31, 2025, Meeting Agenda

B. June 26, 2025, Aviation Commission Meeting Minutes

C. June Statistics

D. Consent Items

1. Director Action Request A, i-iii (Approved in Marketing Committee Meeting)
2. Director Action Request B (Approved in Finance Committee Meeting)
3. Director Action Request C – K (Approved in Construction/Special Projects Committee Meeting)

Motion by Commissioner Troutman 2nd by Commissioner Beman to accept the July 31, 2025, Meeting Agenda, June 26, 2025, Aviation Commission Meeting Minutes, June Statistics, and Consent Items, as amended.

Discussion, Unanimous Ayes; Motion Carries

II. COMMITTEE REPORTS

A. Marketing Committee Report – Commissioner Michael Cioffi

B. Finance Committee Report – Commissioner Davis Beman

Motion by Commissioner Beman 2nd by Commissioner Sasser to accept as information Finance Committee Report.

Discussion; Unanimous Ayes; Motion Carries

C. Construction/Special Projects Committee Report – Commissioner Dan Troutman

III. FINANCIALS

A. May & June Financials

Motion by Commissioner Beman 2nd by Commissioner Sasser to accept unaudited May and June Financials.

Discussion; Unanimous Ayes; Motion Carries

IV. DIRECTOR ACTION REQUESTS:

- A. Augusta Regional Airport (AGS) – Sponsorship Request Evaluations – Lauren Smith
 - i. RCMO Charitable Fund / *RCMO Charitable Fund Gold Tournament*
 - ii. Cumbee Center / *Whiskey Road Race*
 - iii. Golden Harvest Food Bank / *It's Spooky to Be Hungry*
- B. Augusta Regional Airport (AGS) – 2026 Complete Budget – Risa Bingham
Motion by Commissioner Beman 2nd by Commissioner Troutman to approve 2026 Complete Budget Discussion; Unanimous Ayes; Motion Carries
- C. Augusta Regional Airport (AGS) – Southeast Apron Recommendation of Award – Elizabeth Giles
- D. Augusta Regional Airport (AGS) – Construct Southeast Apron – Phase I Contract – Elizabeth Giles
- E. Augusta Regional Airport (AGS) – Construct Southeast Apron – Phase I CA/CO WA #18 – Elizabeth Giles
- F. Augusta Regional Airport (AGS) – Construct Runway 17-35 Approach Improvements SA CAT II Contract – Elizabeth Giles
- G. Augusta Regional Airport (AGS) – Construct Runway 17-35 Approach Improvements SA CAT II WA #17
- H. Augusta Regional Airport (AGS) – Construct Drainage Ditch – Phase II Contract – Elizabeth Giles
- I. Augusta Regional Airport (AGS) – Drainage Ditch Enclosure Phase II Revised CA/CO WA #16 – Elizabeth Giles
- J. Augusta Regional Airport (AGS) – Design Taxiway Connectors & Taxiway E WA #15 – Elizabeth Giles
- K. Augusta Regional Airport (AGS) – Reconstruct Taxiway F – Change Order #2 – Elizabeth Giles
- L. Augusta Regional Airport (AGS) – Commercial Ground Transportation Permit – Amendment 2025 – Tyler Good
Motion by Commissioner Troutman 2nd by Commissioner Beman to approve Amendment to Commercial Ground Transportation Permit
No Discussion; Unanimous Ayes; Motion Carries
- M. Augusta Regional Airport (AGS) – Fiscal Year 2025 Annual Airport Insurance Renewal – Tyler Good
Motion by Commissioner Barrett 2nd by Commissioner Sasser to approve Fiscal Year 2025 Annual Airport Insurance Renewal
No Discussion; Unanimous Ayes; Motion Carries
- N. Augusta Regional Airport (AGS) – 1st Amendment to Simkins Land License Agreement – Diane Johnston
Motion by Commissioner Troutman 2nd by Commissioner Roland to approve 1st Amendment to Simkins Land License Agreement
Discussion; Unanimous Ayes; Motion Carries

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- O. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between AGS & LogistiWerx, Inc. – Diane Johnston
Motion by Commissioner Fennoy 2nd by Commissioner Barrett to approve Memorandum of Understanding (MOU) between AGS & LogistiWerx, Inc.
No Discussion; Unanimous Ayes; Motion Carries

V. INFORMATION ITEM

- A. East Side Operations Pavement – Elizabeth Giles
- B. Georgia Airports Association (GAA) Annual Conference & Expo – Lauren Smith
- C. Communications Report – Lauren Smith
- D. Procurement Purchase Amount Increase – Commissioner Cioffi

VI. COMMISSION COMMENTS/ACTION REQUESTS

- A. Discuss Potential 2026 Air Show Date – Commissioner Sasser
Motion by Commissioner Troutman 2nd by Commissioner Beman to allow AirDotShow to have the flexibility to present a date sometime during the month of March, April, or May excluding specifically the two weekends surrounding Masters, and if presented is subject to the approval by the Augusta Aviation Commission.

ADJOURN MEETING

Motion to adjourn by Commissioner Fennoy 2nd by Commissioner Larke
No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 2:28 pm

Ronic West, Chairwoman
August Aviation Commission

Date