



**AUGUSTA**  
REGIONAL AIRPORT

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## **Augusta Aviation Commission Meeting**

**December 12, 2024**

**10:00 a.m.**

**Orwen Commission Chambers**

**2nd Floor - Terminal Building**

- Committee Members:** Chairman - Dan Troutman; Vice-Chairwoman Ronic West; Commissioner Michael Cioffi; Commissioner Larry Harris; Commissioner Charles Larke; Commissioner Randy Sasser; Commissioner Davis Beman; Commissioner Marshall McKnight; Commissioner William Fennoy; Commissioner James Germany;
- Staff:** Mr. Herbet Judon; Ms. Lauren Smith; Ms. Elizabeth Giles; Mr. Ken Hinkle; Chief R. Beal; Mr. Bruce Keller; Ms. Diane Johnson; Mr. DeAndre Davis; Mr. Tyler Good; Mr. Cody Mitchell; LT. Matt Tindell; Ms. Catherine Highsmith; Mr. Greg Larsen
- Others:** Mr. Edwin Scott, Mead & Hunt; Mr. Robert Moore, Mead & Hunt; Ms. Zena McClain- Staff Attorney-Augusta Law Department; Ms. Nancy Williams- Augusta Procurement; Ms. Dana Lynn McIntyre – Augusta Business Daily

**CALL TO ORDER & PRAYER** – Chairman Don Troutman called the meeting to order at 10:00 am  
Prayer by Commissioner Cioffi

- I. **AGENDA, MINUTES, STATISTICS, & CONSENT-** Chairman Don Troutman
  - A. December 12, 2024 Meeting Agenda
  - B. October 31, 2024 Commission Meeting Minutes  
*Motion by Commissioner Fennoy 2nd by Commissioner Beman to approve the December 12, 2024, Augusta Aviation Committee meeting agenda & the October 31, 2024, Commission Meeting Minutes*

*No Discussion; Unanimous Ayes; Motin carries*

C. October 2024 Statistics

**II. EMPLOYEE RECOGNITION – Catherine Highsmith**

William Kovalchuck, ARFF-ARFF Driver Operator/Sgt- 5 Years of Service

**III. FINANCE REPORT – Risa Bingham**

October 2024 Financial

*Motion by Commissioner Larke 2nd by Commissioner Fennoy to approve the October 2024 Financial*

*No Discussion; Unanimous Ayes; Motin carries*

**IV. EXECUTIVE SESSION - Chairman Don Troutman**

*Motion by Commissioner Fennoy 2nd by Commissioner Larke to enter Executive Session @ 10:05 am; No Discussion; Unanimous Ayes; Motin carries*

To Discuss Personnel

Motion by Commission Larke 2<sup>nd</sup> by Commission Fennoy that the recommended 2% annual pay increase to Mr. Judon be approved and to reimburse his legal fees in the amount of \$2,975.00

To Discuss Real Estate of NetJets Services

Item 1 – to add meets and bounds survey of the area under the lease of property boundaries to the lease at no cost to AGS

Item 2 – To add the opportunity to pay the lease in an annual payment as oppose to the current setup of monthly at their discretion

Item 3 – To allow a 10 day grace period on the 180 days notification period for amendments

Item 4 – Improvements made belong to them until the expiration or termination of lease

Item 5 – At expiration or termination of lease, structures can remain but all hazardous materials to be removed by them at their expense

Item 6 – Have opportunity to extend access to Doud Barnard Parkway at their expense and in coordination with our security requirements. AGS will retain the rights to easement

Item 7 – That all notices go to the new lessor

Item 8 – That the eminent domain language in the contract be clarified to explain the federal government authority and not the county can execute eminent domain

Item 9 – To have no broker included or in connection with this contract

Item 10 – To have lease signed by Augusta Georgia

Item 11 – For AGS to create an easement for their property being put on

*Motion by Commissioner Fennoy 2nd by Commissioner Sasser to amend the previous motion to add Items 1-11 and previous motion as is*

*Motion by Commissioner Larke 2nd by Commissioner Fennoy to close meeting affidavit to justify or close Executive Session @ 12:42 pm  
No Discussion; Unanimous Ayes; Motion carries*

**V. DIRECTOR ACTION REQUESTS:**

- A. Augusta Regional Airport (AGS)- Terminal Checkpoint Modernization Recommendation of Award – Elizabeth Giles

*Motion by Commissioner Fennoy 2nd by Commissioner Larke to accept & approve Terminal Checkpoint Modernization Recommendation of Award in the amount of \$5,706,278.00.  
Commissioner McKnight recused from voting; Unanimous Ayes; Motion carries*

*Motion by Commissioner Fennoy 2nd by Commissioner Larke to accept & approve Terminal Checkpoint Intent to Approve Contract Award subject to staff vetting, recommending of staff, and legal approving the contract in content form.  
Commissioner McKnight recused from voting; Unanimous Ayes; Motion carries*

- B. Augusta Regional Airport (AGS)- Consolidated Rental Car Service Facility (QTA) Final/Balancing Change Order #03- Elizabeth Giles

*Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve (AGS) Consolidated Rental Car Service Facility (QTA) Final/Balancing Change Order #03 resulting in a credit to the project in the amount of (\$71,625.00)  
Discussion; Unanimous Ayes; Motion carries*

**VI. INFORMATION ITEMS**

- A. Updates- Lauren Smith  
AGS Shuttle Service going great; Legislative convocations continue concerning TSA Expansion Project; Mr. Judon attended G-DOT meeting in Atlanta

**ADJOURN MEETING**

**Motion to adjourn by Commissioner Fennoy 2<sup>nd</sup> by Commissioner Cioffi  
No Discussion; Unanimous Ayes; Motion carries**

**Meeting adjourned at 12:55 am**

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**Dan Troutman, Chairman**  
**Augusta Aviation Commission**

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