



Public Service Committee Meeting

November 12, 2024

P&D Marvin Griffin's Satellite Office Parking Lot Expansion

Department: Planning & Development

Presenter: Chyvatee Vassar, Deputy Director, or Department Designee

Caption: Motion to approve proposed quote for engineering design services for parking lot expansion at Marvin Griffin office located at 1803 Marvin Griffin Rd.

Background: Marvin Griffin's office is experiencing insufficient parking and standing water drainage issues that require resolution. Requesting approval for engineering design services from Infrastructure Systems Management, LLC in the amount of \$31,500.00

Analysis: N/A

Financial Impact: The budget for Marvin Griffin office parking lot project will be sourced separately and will not be drawn from the general fund.

Alternatives: N/A

Recommendation: Planning & Development seeks approval to award Infrastructure Systems Management, LLC the contract for parking lot improvement.

Funds are available in the following accounts: The budget for the engineering design is in account 217072210-5223111.

REVIEWED N/A
AND
APPROVED BY: