



ARCHITECTS ♦ ENGINEERS ♦ LANDSCAPE ARCHITECTS

FEE AGREEMENT

PROPOSAL #: 2023-305_R1

DATE: July 9, 2024

TO: Carla Delaney
ARC Planning and Development

SENT BY: ☐ PHONE 706-821-1796
☐ FAX
☒ EMAIL cdelaney@augustaga.gov

RE: Augusta P&D Marvin Griffin Campus Improvements

BY: Trevor A. Wimberly, P.E.

TIME FRAME: 6 weeks - Construction Documents submission for permit

FEE ARRANGEMENT:	Topographic Survey	\$ 6,900
	Conceptual Design	\$ 3,000
	Construction Documents	\$19,425
	As-Built Survey/Submittal	\$ 6,800
	Total:	\$36,125 Lump Sum

Estimated Reimbursables: \$1,500 (includes permitting fees, printing, mileage, etc.) is not included in the Lump Sum fee above, to be billed per the attached fee schedule

LOCATION: 1803 Marvin Griffin Road, Augusta, GA 30906

SCOPE OF SERVICES:

Johnson, Laschober and Associates (JLA) appreciates the opportunity to provide Architecture & Engineering consulting services for the purpose of developing site permit plans for the 1803 Marvin Griffin Road Planning & Development Campus parking lot addition. Existing drainage will also be evaluated.

- JLA will work with Augusta Land Surveying, LLC to complete a boundary topography, utility location and tree survey for Parcel 134-1-070-06-0.
- JLA will create one concept plan and meet with the owner to review and receive comments. Based on Owner feedback JLA will develop final concept plan for owner approval.
- Once the owner approves the conceptual plan JLA will prepare civil and landscape site development plans required for permitting.
- JLA will evaluate existing drainage patterns on the site and design a drainage solution.
- JLA will submit plans to Augusta-Richmond County for approval. JLA will follow up with permit authority and address comments from plan review and make required resubmissions.
- JLA will secure an as-built survey from a registered surveyor to satisfy the requirements of the Augusta Engineering Department B.3 checklist and submit the completed checklist to AED.
- Bidding and construction phase services are not included in the Lump Sum fee above.

Thank you for the opportunity to present this proposal. We look forward to working with you.

Terms and Conditions

Johnson, Laschober & Associates P.C. (JLA) shall perform the services outlined in this agreement for the stated fee agreement.

Access to Site -- Unless otherwise stated, JLA will have access to the site for activities necessary for the performance of the services. JLA will take precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage.

Fee -- The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billings/Payments -- Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and JLA may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications -- The Client shall indemnify and hold harmless JLA and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except JLA) or anyone for whose acts any of them may be liable.

Hidden Conditions -- A hidden condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If JLA has reason to believe that such a condition may exist JLA shall notify the client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the client fails to authorize such investigation or correction after due notification, or (2) JLA has no reason to believe that such a condition exists, the client is responsible for all risks associated with this condition, JLA shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocation -- In recognition of the relative risks, rewards and benefits of the project to both the Client and JLA, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, JLA's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the total amount of JLA's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to JLA's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Jobsite Safety -- Neither the professional activities of JLA, nor the presence of JLA or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. JLA and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, JLA, and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

Termination of Services -- This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay JLA for all services, rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents -- All documents produced by JLA under this agreement shall remain the property of JLA and may not be used by this Client for any other endeavor without the written consent of JLA.

Applicable Law -- Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of JLA.

Johnson, Laschober & Associates, P.C.:

Accepted by **Augusta Planning and Development:**

(signature)

(signature)

(printed name/title)

(printed name/title)

Billing Address: _____

(executed agreement date)