



Commission Meeting

October 17, 2023

Vendor Award RFP 23-195 Baseline Annual Physicals & Pre-Employment Medical Exams

Department:	Fire
Presenter:	Antonio Burden, Fire Chief/EMA Director
Caption:	Motion to award RFP 23-195 Baseline Annual Physicals & Pre-Employment Medical Exams for Augusta Fire Department to University Health Services, Inc. and authorize the Mayor to sign all appropriate documentation. The recommendation of award is for a three (3) year contract with an option to extend for two (2) additional one (1) year terms. (Approved by Public Safety Committee October 10, 2023)
Background:	The Augusta Fire Department and Procurement Department have concluded the RFP evaluation process for RFP 23-195 Baseline Annual Physicals & Pre-Employment Medical Exams for Augusta Fire Department. Two vendors responded. University Health Services, Inc. was the most responsive bidder within the allocated budget and had the highest cumulative score in the RFP evaluation.
Analysis:	Currently, the Augusta Fire Department has uniformed staff of 349. The Augusta Fire Department provides professional fire suppression, disaster mitigation, and emergency medical services to a culturally diverse population of 200,000. The Department also provides a regional Urban Search and Rescue Team for both natural and manmade disaster responses. These uniformed personnel must undergo rigorous testing to qualify for employment and must maintain a high level of physical and mental fitness. Job requirements are unique to the fire service and job stresses are constant. Uniformed personnel have a need for a wide spectrum of medical services that must be provided by professionals acquainted with the duties, working conditions, mental and physical demands of the job, as well as the hours and expectations associated with the provision of preventative and emergency medical.
Financial Impact:	\$155,000
Alternatives:	None at this time
Recommendation:	Approve the motion to award RFP 23-195 Baseline Annual Physicals & Pre-Employment Medical Exams for Augusta Fire Department to University Health Services, Inc. and authorize the mayor to sign all appropriate documentation.

**Funds are available in 274034110-5212110
the following accounts:**

REVIEWED AND Antonio Burden, Fire Chief/EMA Director
APPROVED BY: