



## Commission Meeting

October 17, 2023

Augusta Regional Airport

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<b>Department:</b>	Augusta Regional Airport – Master Agreement for Professional Engineering, Architectural and Construction Administration Consulting Services RFP 23-158
<b>Presenter:</b>	Herbert Judon
<b>Caption:</b>	Motion to <b>approve</b> Professional Services Contract with Mead & Hunt, Inc. to perform Engineering, Architectural, and Construction Administration services and all related tasks as listed/shown within the professional services RFQ and/or requested by Augusta Regional Airport. Approved by the Augusta Aviation Commission on September 21, 2023. RFQ 23-158 ( <b>Approved by Public Services Committee October 10, 2023</b> )
<b>Background:</b>	Augusta GA via the Procurement Department and Augusta Regional Airport advertised a new 5-year on-call professional services agreement for Engineering, Architectural and Construction Administration Services in March 2023 per all Federal requirements. Bids were opened and read publicly on April 10, 2023, at 1:00 pm at the Augusta Procurement Department. Four responsive bids were received. The new Agreement will commence on November 1, 2023.
<b>Analysis:</b>	Mead & Hunt received the highest scores on the evaluation. Based on Augusta Regional Airport's review and scoring completed on June 1, 2023, we recommend awarding the professional services contract to Mead & Hunt, Inc. Based upon our review and the City's Procurement Department's review, we believe Mead & Hunt has submitted a responsive bid and is a responsible and experienced professional aviation engineering firm.
<b>Financial Impact:</b>	The contract encompasses multiple subcontracts (Work Authorizations, or WAs), assigned to the design and the construct management/administration for each Airport's improvements project acknowledged by the Federal Aviation Administration (FAA) and budgeted during the contract periods, including in the 2023 and 2024 budget. The annual cost is typically approximately 20% of total capital improvements cost.
<b>Alternatives:</b>	To deny.
<b>Recommendation:</b>	Recommend Approval. Approved by the Augusta Aviation Commission on September 21, 2023.
<b>Funds are available in the following accounts:</b>	551081301-5412110, 5413120, 5421110

551081302-5421110,  
551081303-5412110,  
551081304-5319150, 5412110,  
551081305-5319150, 5412110, 5413130,  
551081306-5412110, 5413130, 5414910

**REVIEWED AND**  
**APPROVED BY:**

N/A