



**Fire Department/Emergency Management Agency**

**Antonio Burden, Fire Chief/EMA Director**

AUG 25 '23 PM12:08

August 24, 2023

Ms. Geri Sams, Procurement Director

Ref: RFP 23-195 Baseline Annual & Pre-Employment Medical Exam  
For Fire Department

Dear Ms. Sams:

The Fire Department entered into contract negotiations with University Health Services, Inc. for RFP 23-195 Baseline Annual & Pre-Employment Medical Exam. We have received and reviewed University Health Services' best and final offer and find it acceptable. At this time, we would like to recommend awarding RFP 23-195 to University Health Services, Inc.

Please proceed with the vendor notification. If you have questions or require further information, do not hesitate to contact me at 706-821-2933.

Sincerely,

A handwritten signature in black ink, appearing to read "Antonio Burden", written over a horizontal line.

Antonio Burden  
Fire Chief/EMA Director