



James H. Hill III  
Director

Crystal Eskola  
Deputy Director

# Memo

**To:** Geri A. Sams, Director of Procurement

**From:** James H. Hill III, Animal Services Director

**Date:** 9/11/23

**Re:** Recommendation of Award

Please be advised that I am recommending award of Bid Item #23-203 Prefab Modular Dog Kennels to Horizon Structures, in response to their bid submittal for the 24x60 prefab modular dog kennels. The bid came in at a total cost of \$164,588.21.

Respectfully,

A handwritten signature in blue ink, appearing to read "James H. Hill III", with a stylized flourish at the end.

James H. Hill III, Animal Services Director