

DATE: January 29, 2026

STAFF RESOURCE: Kenneth L. Hinkle, Director of Aviation Services

PROJECT TITLE: Masters 2026 Van Rentals

ACTION REQUESTED:

Approve a standard car rental agreement with Avis/ Budget Car Rental in an amount not to exceed \$48,083.80.

BACKGROUND:

Due to increase aircraft traffic during Masters Week, the airport deactivates a runway and parallel taxiway to accommodate the influx of aircraft. Since 2015, the airport has provided courtesy shuttles for guest from the remote area (Runway 8/26 & Taxi way E) to and from the General Aviation facility. To support this operation, multiple large-capacity passenger vans are required to transport guests safely and efficiently.

ANALYSIS:

Four informal quotes were obtain for the rental of 20-passenger vans. Avis/Budget provided the lowest cost at **\$48, 083.80** which was a **45% decrease** from the previous year's cost. Additionally, we received approval from Risk Management and the County Administrator, staff continues to coordinate with other city departments to secure additional vans.

Financial:

Funding for the rental of 20-passenger vans were included in the approved FY 2026 budget.

Account # 551081106- 53111115


```

CMD:          502 RESERVATIONS/RATES  DOC          H/C          RES
RS PAC       T/A          CTR          $ 12.00    EXTENSION FEE MAY APPLY
AGENT ID     PIN          $ 15.00    /DY LATE RETURN FEE MAY APPLY
AWD          W/LZ
CPN          ACE          DOB          2K  PROMO SPECIAL  -RENTAL IS  8D    PER
FTN          SAT NITE OVERSTAY REQUIRED
STA AGS      ETA 05apr26/1400  SUN  RATES  GRP P  FREE MLG          REQUIREMENTS
VIA          SAC          D/P          AVG=      236.42  UNL    MIN=04DY03HR  RNT
ILC AGS      ETT 13apr26/1400  MON  PER=     1891.42  UNL    MAX=028DY
EQP P        M/M          HRS=      144.59  UNL
NAM          MLG=       .00
RAT X-2K     WPA          PAY
CID          OWM=       0          RATE GUARANTEED
CEX          CCI          OWF=       0          TOTL=      2404.19
N/C
AD1
AD2
AD3
LIC
SOR
CON
RMK

```

N END....



MOVING PEOPLE
FORWARD >>

15 Passenger Ford Transit Van

Kenneth Hinkle-Augusta Regional Airport



Master's Transportation has been serving the bus industry nationwide for more than 30 years. Our long-standing partnerships with the most trusted vehicle manufacturers in the industry allow us to provide our clients a large inventory of comfortable, stylish and dependable vehicles.

Thank you for the opportunity to partner with you.



15 Passenger Ford Transit Van

Vehicle Overview

Comfort

- Easy Entry
- Adjustable Seating
- Ford 3 Point Seats

Safety

- One Piece Roof
- Manufactured by Ford
- Body Fluid and First Aid Kit
- Fire Extinguisher

Other Specs

- Co-Pilot Seat
- Door: Sliding
- Windows: Tinted
- Heat: OEM Front and Rear
- AM/FM Radio
- Bluetooth Capability
- Rear Luggage Container





15 Passenger Ford Transit Van

Vehicle Description: 15 Passenger Vans With Luggage

Date Issued: 11/14/2025

Rental Term: 4/6/26 to 4/14/26 (9 day rental)

Rate: \$296 per day(includes delivery to Augusta, vehicles must be returned to Atlanta location)

Included Miles: 250 Miles per day, .49 per additional mile, .39 per prepaid additional mile

\$0.35/mile pre-paid and 0.45/mile post-paid

Security Deposit: \$500

Validity: This quote expires 30 days from the date issued.

Cancelation Policy:

- 10 days = full refund
- 2-5 days = 50% refund
- 48 hours = no refund

Additional Comments:

Minimum insurance requirements must be met or additional waiver fees will apply.

Leasing & Rental Options

Master's can help you to scale your fleet through targeted periods during the year, providing you with a flexible and cost-effective transportation plan.

Email rental@masterstransportation.com or go to www.MastersTransportation.com

AUTOMAX RENT A CAR Reservation Quotation

LESSOR:

BUSMAX RENT A BUS
2490 WEAVER WAY
ATLANTA, GA 30340
(770)287-7368

RENTER:

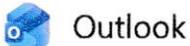
AUGUSTA REGIONAL AIRPORT, *
GA
706-834-7332
KHINKLE@AUGUSTAGA.GOV

QUOTE NO.: 621787C **QUOTE DATE:** 11/18/2025

This Reservation quote is valid until 11/23/2025 (subject to availability).

RENTAL		VEHICLE	
Pick-up date	04/04/2026 12:00 PM	Unit type/description	15PA / 15 PASS. VAN
Return date	04/13/2026 11:59 PM	Agency code	
Total Days	10	Total Miles	0

Description	Total
1 Week(s) @1499.99	1499.99
3 Day(s) @219.99	659.97
0 Charged Mile(s) @0.00	0.00
1 TOLL/IMPACT FEE @6.79/Week x1, 0.97/Day x3	9.70
SURCHARGE	19.70
SALES TAX : (6.00%)	130.78
Total Charges	<hr/> 2,320.14



[A/V UNSCANNABLE]RE: [EXTERNAL] [BULK] Busmax Quote

From Jim Bateman <jim@busmaxrental.com>
Date Thu 1/15/2026 4:07 PM
To Kenneth Hinkle <KHinkle@augustaga.gov>
Cc Corey Humphries <chumphries@busmaxrental.com>

 4 attachments (1 MB)

New Vendor Information Form--Busmax Rent A Bus.pdf; BUSMAX W-9 ATLANTA 2025.pdf; Business License 2025--Busmax.pdf; Quote 12-15 passenger Vans--AUGUSTA REGIONAL AIRPORT.pdf;

Kenneth,

I have included the new vendor form, our W-9, business license, and the quote per van without delivery. If you need us to deliver these, we can have our transport company deliver them for \$498.00 per van each way.

Just let me know how you would like to handle that. To book these vans we will need a 50% deposit and a certificate of insurance from the Augusta Regional Airport listing your collision, comp, and liability amounts with Busmax listed as an additional insured. Please let me know if you have any questions and we look forward to working with you.

Best Regards,

Jim Bateman

General Manager
jim@busmaxrental.com
Phone: 770-921-9001

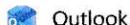


2490 Weaver Way
Atlanta, GA 30340
www.busmaxrental.com

From: Jim Bateman
Sent: Thursday, January 15, 2026 8:18 AM
To: 'Kenneth Hinkle' <KHinkle@augustaga.gov>; Corey Humphries <chumphries@busmaxrental.com>
Subject: RE: [EXTERNAL] [BULK] Busmax Quote

Kenneth,

I will get this paperwork filled out and sent back to you today. Did you want us to deliver the vans and get them picked up from Augusta or did you want to pick them up and return them up to our office in Atlanta.



RE: [EXTERNAL] RE: Masters

From Thompson, Josh <Josh.Thompson@em.com>
Date Wed 1/28/2026 10:15 AM
To Kenneth Hinkle <KHinkle@augustaga.gov>

Good morning Ken,

This is what I have for each van. Let me know if you want to move forward. I have to send request to my fleet team to make sure we can accommodate. Let me know as soon as possible please

Thank you

DRIVERS		Estimated Charges (Reservation)					-- Options --		Go
DATES/RATES		AUGUSTA AIRPORT IN TERM ...							
BILL-TO		Charge Details							
15 PASS. VAN	\$400.00 D								
04/05 - 04/13									
VEHICLE/SHOP		Charge Description	Date	Quantity	Per	Rate	Total		
		TIME & DISTANCE	04/05 - 04/12	1	WEEK	\$2,400.00	\$2,400.00		
		TIME & DISTANCE	04/12 - 04/13	1	DAY	\$400.00	\$400.00		
								Estimated Sub Total:	\$2,800.00
		DISCOUNT - NEGOTIATED - RATE AND MILEAGE	04/05 - 04/13			5%	(\$140.00)		
		Taxes & Surcharges							
		CONCESSION RECOVERY FEE	04/05 - 04/13			11.11%	\$296.64		
		CUSTOMER FACILITY CHARGE	04/05 - 04/13	8	DAY	\$4.50	\$36.00		
		SALES TAX	04/05 - 04/13			8.5%	\$252.16		
		VEHICLE LICENSE FEE RECOVERY	04/05 - 04/13	8	DAY	\$1.25	\$10.00		
								Estimated Total Charges:	\$3,254.80
ESTIMATED CHRGS									
Est. Chrgs \$3,254.80									
NOTES		Notes Taken: 0							
VERIFICATION									
Grace Period: 00:29				Estimated Balance Due:				\$3,254.8	

From: Kenneth Hinkle <KHinkle@augustaga.gov>
Sent: Tuesday, January 27, 2026 6:01 PM
To: Thompson, Josh <Josh.Thompson@em.com>
Subject: Re: [EXTERNAL] RE: Masters

22 vans for April 5th -13th Thank you Josh.

From: Thompson, Josh <Josh.Thompson@em.com>
Sent: Tuesday, January 27, 2026 5:54 PM
To: Kenneth Hinkle <KHinkle@augustaga.gov>
Subject: [EXTERNAL] RE: Masters

Good afternoon,

How many passenger vans were you looking for and dates.

Thank you



Josh Thompson
Area Rental Manager
Augusta, GA

706-977-4981 Office

Date: October 3, 2025

TO: Andy Penick, Procurement Director

From: Herbert Judon, Executive Director

Re: **Bid Item #26-007** Ground Support Rental

Director Penick,

Following the solicitation for Bid Item #26-007 – Ground Support Equipment Rental on September 11, 2025, all submitted proposals were carefully reviewed for responsiveness and compliance with the bid requirements.

After evaluation, Herc Rentals submitted the lowest responsive bid for the majority of the equipment categories, including portable LED light carts, diesel generators, portable fuel tanks, pickup trucks, and the telehandler. United Rentals submitted the lowest responsive bid for the ground-level offices and UHF radios. Based on the bid results, staff recommends awarding Bid No. 26-007 to **Herc Rentals** for the items specified above, with an alternate award to **United Rentals** for the ground-level offices and radios, pending Aviation Commission approval.

The specification for 12–15 passenger vans received only one bid response, from SKJ Travel Agency Services. To promote competition and ensure fair pricing, staff recommends reissuing a separate solicitation specifically for passenger van rentals.

As always, we sincerely appreciate your guidance and the continued support of you and your staff throughout this process.

Vendors	Textron Specialized Vehicles			SKJ Travel Agency Services 3301 Wrightsboro Rd, #16027 Augusta, GA 30909			Herc Rentals 2017 Rawley Rd. Augusta, GA 30906			United Rentals 2425 Mike Padgett Hwy Augusta, GA. 30906		
Ground Level Container office-20 - or 30-foot climate control unit	1			1			1	No Bid	No Bid	1		\$500.00
Pickup trucks-½ ton class	4			4			4	\$145.00	\$710.00	4		\$5,972.00
12-15 passenger vans- Mid or High -top van required	20			20	553.13	\$5,531.30	20	No Bid	No Bid	20		No Bid
Telehandler-15,000 lb lift capacity	1			1			1	\$1,500.00	\$5,365.00	1		\$5,547.00
UHF radios (similar Motorola XPR 3500e)- Must include surveillance 60 mics and 65 regular mics	125			125			125	No Bid	No Bid	125		\$4,795.00
2 seat golf cart with large cargo- Cushman shuttle 2 or Carry All 1500 or similar	20			20			20	No Bid	No Bid	20		No Bid
6-8 seat golf cart- Club car villager6 or EZGO 6-seater or similar	20			20			20	No Bid	No Bid	20		No Bid
Delivery Charge/Pickup					\$482.50	\$482.50			\$3,500.00			\$9,440.00
Total					\$1,035.6300	\$6,013.80	\$124,800.00	\$2,525.00	\$12,435.00			\$85,356.82

Vendors		Textron Specialized Vehicles			SKJ Travel Agency Services 3301 Wrightsboro Rd, #16027 Augusta, GA 30909			Herc Rentals 2017 Rawley Rd. Augusta, GA 30906			United Rentals 2425 Mike Padgett Hwy Augusta, GA. 30906		
<p>Bid Item #26-007 Ground Support Equipment (GSA) Rental Annual Contract for Augusta, GA, Regional Airport Bid Due: Thursday, September 11, 2025 @ 11:00 a.m.</p>													
<p>Total Number Specifications Mailed Out: Total packages submitted: Total Noncompliant:</p>													
Attachment B	No Bid			YES			YES			YES			
E-Verify Number				2638542			667047			630785			
SAVE Form				YES			YES			YES			
Addendum 1				YES			YES			YES			
Exceptions				YES			YES						
Item Description	Approximate Quantity	Daily Rental	10 Day Rental (per unit)	Approximate Quantity	Daily Rental	10 Day Rental (per unit)	Approximate Quantity	Daily Rental	10 Day Rental (per unit)	Approximate Quantity	Daily Rental	Total Monthly	
Portable LED light carts- Must be telemetric capable	40			40			40	\$160.00	\$410.00	40		\$24,400.00	
Portable Diesel Generators-20 kW	5			5			5	\$225.00	\$700.00	5		\$6,470.00	
Diesel Generator-60KW	1			1			1	\$325.00	\$1,110.00	1		\$1,911.00	
Portable Fuel Tank- (1) Deisel and (1) gasoline 400-gallon capacity	2			2			2	\$170.00	\$640.00			\$2,000.00	
Restroom Trailers-4- stall station high traffic capacity (including 5 service dumps)	2			2			2	No Bid	No Bid	2		\$23,748.82	
Ground Level Container Office-10 - foot climate control unit	1			1			1	No Bid	No Bid	1		\$573.00	