



Administrative Services Committee

Meeting Date: Tuesday, September 8th, 2026

Change Order: Building Automation Service and Mechanical Service Agreements – Year 2

Department:	Central Services Department
Presenter:	Horace Green
Caption:	Approve the request for the change order to 25CSA279 for the Building Automation Service and Mechanical Service Agreements – Year 2 in the total amount of \$584,074.42 by Trane Company. In addition, approve the request for the change order to 25CSA201 for the Exhibit G Annual Service Agreement – Year 2 in the total amount of \$317,010.31 by Trane Company.
Background:	Under the BAS (Building Automation Service) Service Agreement, Trane will provide building automation services. Detailed service descriptions, frequencies, and covered equipment are found in the attached documentation. Under the Mechanical Service Agreement, Trane will provide mechanical preventative maintenance. Detailed service descriptions, frequencies, and covered equipment are found in the attached documentation.
Analysis:	Trane Company will perform under the Building Automation and Mechanical Maintenance Service Agreements with a term of two (2) years with three (3) one-year extensions.
Financial Impact:	101-01-6210/52.11120 – Funding was approved under the 2026 Operating Budget. 25CSA279 - \$565,375.92 – Mechanical Service Agreement 25CSA279 – \$18,698.50 – Building Automation Service Agreement 25CSA201 – \$317,010.31 – Exhibit G Service Agreement
Alternatives:	A – Approve the request B – Do not approve the request
Recommendation:	Approve the request for the change order to 25CSA279 for the Building Automation Service and Mechanical Service Agreements – Year 2 in the total amount of \$584,074.42 by Trane Company. In addition, approve the request for the change order to 25CSA201 for the Exhibit G Annual Service Agreement – Year 2 in the total amount of \$317,010.31 by Trane Company.

Funds are available in the following accounts: **101-01-6210/52.11120 – Funding was approved under the 2026 Operating Budget.**

25CSA279 - \$565,375.92 – Mechanical Service Agreement

25CSA279 – \$18,698.50 – Building Automation Service Agreement

25CSA201 – \$317,010.31 – Exhibit G Service Agreement