



## Public Safety Committee

Meeting Date: June 23, 2026

Tetra Tech Services for FEMA Public Assistance – Change Order #3

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<b>Department:</b>	Emergency Management Agency
<b>Presenter:</b>	Kymber Keaton, EMA Director
<b>Caption:</b>	Motion to approve Change Order #3 to extend the period of performance to December 31, 2026 with an additional not-to-exceed amount of \$75,000 to Task Order #1 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917
<b>Background:</b>	At its December 3, 2024 meeting, the Augusta Commission approved award of RFP 24-917 for Comprehensive Disaster Recovery and Cost Recovery Professional Services to Tetra Tech. Task Order #1 for FEMA Public Assistance Services was approved by the Commission on February 18, 2025, and amended by Change Order #1 on May 6, 2025, and Change Order #2 on November 4, 2025.
<b>Analysis:</b>	<p>Tetra Tech continues to work closely with Augusta departments to close out reimbursement documentation for FEMA and GEMA. Tetra Tech’s initial estimate for Helene cost recovery services was \$1.9 million. The proposed Change Order #2 extends the period of performance to December 31, 2026, and adds an additional \$75,000, bringing the authorized total to \$1,375,000.</p> <p>FEMA and GEMA have obligated roughly \$75.8 million in project reimbursements to Augusta, of which roughly \$46 million has been received to date. This includes an obligation of \$1.7 million for management costs (Category Z), which includes Tetra Tech’s services.</p>
<b>Financial Impact:</b>	These services will be funded from General Fund fund balance, with the expectation that they will continue to be 100% reimbursed through obligated FEMA Public Assistance (Category Z).
<b>Alternatives:</b>	Do not approve the extension and end the Tetra Tech engagement.
<b>Recommendation:</b>	Motion to approve Change Order #3 to extend the period of performance to December 31, 2026 with an additional not-to-exceed amount of \$75,000 to Task Order #1 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917
<b>Funds are available in the following accounts:</b>	General Fund fund balance

**REVIEWED AND**  
**APPROVED BY:**

