



Central Services Department

Horace Green, Director

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MEMORANDUM

TO: Mr. Andy Penick, Director, Procurement Department
FROM: Mr. Horace Green, ~~Director~~, Central Services Department
DATE: June 17, 2026
SUBJECT: Bid Item #26-269; Ezekiel House Structural Renovations

On Wednesday, June 3, 2026 the Central Services Department – Facilities Maintenance Division received one proposal for Bid Item #26-269; Ezekiel House Structural Renovations. Horizon Construction submitted a proposal for \$170,640.00. This project has unfortunately exceeded the initial estimated budget of \$115,000.00 through three separate bidding processes, even with the most recent round utilizing on-call contractors.

Central Services Department's recommendation is to award the contract to Horizon Construction and the decision to update the project budget to reflect the proposed amount. Given the history of the bidding process and the necessity to move forward with the renovations, this seems to be the most practical path.

Thank you for your assistance in securing these prices. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Horace Green
Maria Rivera-Rivera