



**TASK ORDER DEBRIS1:  
City of Augusta**

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**Client:** City of Augusta  
**Prime:** Goodwyn Mills & Cawood LLC. (GMC)  
**Project:** Consulting Services Hurricane Helene  
**FEMA PA #:** DR4829-SC  
**Location:** Augusta, GA

**Effective Date:** January 1, 2025  
**Estimated End Date:** Project Completion  
**Subcontract Type:** Time and Materials (T&M)

*The services to be provided under this Task Order shall be in accordance with the terms and conditions of the Master contract between GMC and Easley Combined Utilities, dated December 31, 2024. This Task Order only authorizes the provision of the following services described below for Hurricane Helene FEMA Public Assistance . A separate Task Order is required to provide work on any other project.*

*Any changes to payment terms must be authorized in writing. Verbal authorizations will not be binding.*

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**Scope of Work:** GMC shall provide personnel to support Easley Combined Utilities in the following key functional areas on an as-needed basis:

disaster debris monitoring services to include debris generated from the public rights-of-way, and other public, eligible, or designated areas. Specific services may include:

- Coordinating daily briefings, work progress, staffing, and other key items with the City.
- Selection and permitting of DMS locations and any other permitting/regulatory issues as necessary.
- Scheduling work for all team members on a daily basis.
- Hiring, training, scheduling, and managing field staff.
- Monitoring recovery contractor operations and making/implementing recommendations to improve efficiency as well as speed up recovery work and assure all debris removal work meets FEMA eligibility guidelines.
- Assisting the City with responding to public concerns and comments.
- Certifying contractor vehicles for debris removal using methodology and documentation practices appropriate for contract monitoring.
- Entering load tickets into a database application.
- Maintaining of source documentation (such as load tickets).
- Developing daily operational reports to keep the City informed of work progress.
- Comprehensive review, reconciliation, and validation of debris removal contractor(s) invoices prior to submission to the City/County for processing.
- Project Worksheet and other pertinent report preparation required for reimbursement by FEMA, and any other applicable agency for disaster recovery efforts by City/County staff and designated debris removal contractors.

*It is anticipated that the quantity of personnel required for each position will vary at different stages of the project. GMC will assess the quantity of personnel being provided and will adjust staffing levels as necessary. Any adjustments to staffing levels will be determined by GMC.*

**Compensation:**

GMC will be compensated on the position and hours of services furnished multiplied by the rate listed in the Master Contract. **GMC Consulting shall not exceed a total cost of Five Million (\$5,000,000) dollars for all project-related labor.**

*Due to the uncertain nature of the scope of the work, scale and duration, the Not-To-Exceed value reflected in the Task Order is not guaranteed, but only a current estimate of the level of effort expected of GMC.*

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**Invoicing:**

GMC shall invoice the City of Augusta Combined Utilities for services rendered in accordance with the Master Contract. Each invoice shall reference the above Project Number.

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**Acceptance:**

**OWNER:**

City of Augusta

By: \_\_\_\_\_

**Name:**

**Title:**

**Attest:**

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**CONSULTANT:**

GOODWYN, MILLS & CAWOOD, LLC

By: Robert Ramsey

Robert Ramsey

**Title:** EVP Disaster Recovery

**MASTER SERVICES AGREEMENT  
for Disaster Debris Monitoring Services**

**EXHIBIT C  
Goodwyn Mills Cawood Fee Schedule  
Table 1: Rate Schedule**

**RFP 24-916 FEE PROPOSAL FORM  
(Page 1 of 2)**

**Note:** Where overtime is authorized in writing by Augusta, the rate will be billed at the hourly rate multiplied by 1.5, which is not be included in any rate listed below.

**All hourly labor rates are fully burdened to include personnel costs, lodging, per diem, airfares, car rentals, and other travel related expenses.**

**\* Positions shown with hourly rate of \$0.00 are roles performed by other positions.**

**DEBRIS MONITORING POSITIONS**

POSITION	HOURLY RATES	HOURS*	TOTAL
Project Manager	\$ 61.00	250	\$ 15,250.00
Operations Managers	\$ 45.50	350	\$ 15,925.00
FEMA Public Assistance Coordinator *	\$ 0.00	30	\$ 0.00
Scheduler/Expeditors *	\$ 0.00	100	\$ 0.00
Truck Certifier *	\$ 0.00	100	\$ 0.00
Field Supervisor	\$ 43.50	750	\$ 36,625.00
Environmental Specialist *	\$ 0.00	50	\$ 0.00
GIS Specialist/Computer Analyst *	\$ 0.00	25	\$ 0.00
Billing/Invoice Analyst *	\$ 0.00	60	\$ 0.00
Load Ticket Data Entry Clerks (QA/QC) *	\$ 0.00	2200	\$ 0.00
Data Manager	\$ 43.50	40	\$ 1,740.00
Debris Site/Tower Monitor	\$ 31.00	1750	\$ 54,250.00
Field Monitors	\$ 31.00	7850	\$ 243,350.00
Administrative Assistant	\$ 31.00	150	\$ 4,650.00
Residential Drop-off Monitors *	\$ 0.00	3000	\$ 0.00
<b>Total</b>		16,705 hours	\$ 371,790.00

**GRANTS MANAGEMENT CONSULTING**

POSITION	HOURLY RATES
Senior Grant Management Consultant	\$
Grant Management Consultant	\$
Administrative Assistant	\$

**EMERGENCY MANAGEMENT CONSULTING**

POSITION	HOURLY RATES
Senior Planner	\$
Planner	\$

**COMPANY:** Goodwyn Mills Cawood, LLC

**SUBMIT THIS PAGE IN A SEPARATE SEALED ENVELOPE LABELED:  
FEE PROPOSAL - RFP 24-916 Disaster Debris Monitoring Services**

RFP Item #24-916 Disaster Debris Monitoring Services  
RFP Due: Thursday, November 14, 2024 @ 11:00 a.m.  
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