



Administrative Services Committee

Meeting Date: Tuesday, August 12, 2025

Emergency – Coroner’s Office Flooring Replacement

Department:	Central Services Department
Presenter:	Ron Lampkin
Caption:	Receive as information the emergency request for the replacement of the flooring located at the Coroner’s Office in the amount of \$28,058.64 by CCS Flooring Tech.
Background:	The flooring within the Coroner’s Office is currently damaged and in need of replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure as well as prevent potential safety risks (trip hazards) to citizens and personnel that utilize the building.
Analysis:	CCS Flooring Tech will perform the replacement of the flooring.
Financial Impact:	\$28,058.64 GL: 101036110/52.23111
Alternatives:	A – Receive as information B – Do not receive as information
Recommendation:	Receive as information the emergency request for the replacement of the flooring located at the Coroner’s Office in the amount of \$28,058.64 by CCS Flooring Tech.
Funds are available in the following accounts:	\$28,058.64 GL: 101036110/52.23111