



## **Administrative Services Committee Meeting**

Meeting Date: 11/25/2025

HCD\_ Property Management Services RFP 25-273

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<b>Department:</b>	HCD
<b>Presenter:</b>	Charles Jackson and/or HCD Staff
<b>Caption:</b>	Motion to approve Housing and Community Development Department's (HCD's) request to award Right Choice Property Management Company as HCD's Property Management Company. Recommendation of award is for a two (2) year contract with the option to extend for one (1) additional year.
<b>Background:</b>	As a locally owned and operated company headquartered in downtown Augusta, Right Choice is deeply committed to helping the City preserve affordable housing, restore historic neighborhoods, and promote inclusive community growth across the Central Savannah River Area (CSRA).
<b>Analysis:</b>	Proposals were received through an RFP process according to the Augusta procurement code. Four submittals were received and evaluated. Right choice was the company deemed as the most responsive and responsible proposer due to the scoring matrix. Procurement and HCD entered into contract negotiations with the vendor and is recommending award to Right Choice. Approval of the contract will allow the selected vendor to serve as HCD Property Management Company for a two-year period with an option to extend for one additional year.
<b>Financial Impact:</b>	HCD will render payment by monthly invoice per unit according to the funding source as described below.
<b>Alternatives:</b>	Do not approve HCD's Request.
<b>Recommendation:</b>	Motion to approve Housing and Community Development Department's (HCD's) request to award Right Choice Property Management Company as HCD's Property Management Company.
<b>Funds are available in the following accounts:</b>	CDBG: 221073210-5225110 HOME: 221073212-5225110 HOPWA: 221073213-521119 NSP: 221073217-5211119

HOME-ARP: 221073228-5222110

**REVIEWED AND**  
**APPROVED BY:**

Procurement

Finance

Law

Administrator

Clerk of Commission