



Public Services Committee Meeting

Meeting Date: October 10, 2023

Augusta Regional Airport

Department:	Augusta Regional Airport – Master Agreement for Professional Aviation Planning and Feasibility Studies Consulting Services RFP 23-156
Presenter:	Herbert Judon
Caption:	Motion to Approve Professional Services Contract with Mead & Hunt, Inc. to perform Aviation Planning Services, Feasibility Studies and all related tasks as listed/shown within the professional services RFQ and/or requested by Augusta Regional Airport. Approved by the Augusta Aviation Commission on September 21, 2023. RFQ 23-156
Background:	Augusta, GA via the Procurement Department and Augusta Regional Airport advertised a new 5-year on-call professional services agreement for Aviation Planning and Feasibility Studies in March 2023 per all Federal requirements. Bids were opened and read publicly on April 10, 2023, at 11:00 am at the Augusta Procurement Department. Three responsive bids were received. The new Agreement will commence on November 1, 2023.
Analysis:	Mead & Hunt received the highest scores on the evaluation. Based on Augusta Regional Airport's review and scoring completed on June 1, 2023, we recommend awarding the professional services contract to Mead & Hunt, Inc. Based upon our review and the Procurement Department's review, we believe Mead & Hunt has submitted a responsive bid and is a responsible and experienced professional aviation planning firm.
Financial Impact:	The contract encompasses multiple subcontracts (Work Authorizations, or WAs), assigned to the design and the construct management/administration for each Airport's improvements project acknowledged by the Federal Aviation Administration (FAA) and budgeted during the contract periods, , including in the 2023 and 2024 budget. The annual cost is typically approximately 20% of total capital improvements cost.
Alternatives:	To deny.
Recommendation:	Recommend Approval. Approved by the Augusta Aviation Commission on September 21, 2023.
Funds are available in the following accounts:	551081301-5412110, 5413120, 5421110 551081302-5421110, 551081303-5412110, 551081304-5319150, 5412110,

551081305-5319150, 5412110, 5413130,
551081306-5412110, 5413130, 5414910

REVIEWED AND
APPROVED BY:

N/A