



ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber
Tuesday, April 11, 2023
1:10 PM

ADMINISTRATIVE SERVICES

PRESENT

Mayor Garnett Johnson
Commissioner Francine Scott
Commissioner Tony Lewis
Commissioner Sean Frantom

ABSENT

Commissioner Jordan Johnson

1. Motion to approve the minutes of the Administrative Services Committee held on March 14, 2023.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

2. Receive as information the emergency request for the replacement of a hot water holding tank at Charles B. Webster Detention Center in the amount of \$28,850.00 by Coleman Construction, Inc.

Motion to approve receiving this item as information.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

3. Request to approve submission of the FY2023 Annual Action Plans, representing \$4,095,358 in investment in the housing and service needs of low and moderate income residents of Augusta, and grant the authority for the Mayor to execute the necessary documents required to be included with this submission.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

4. Motion to approve HCD's request to resume the farmers' markets in partnership with the American Heart Association and Augusta Locally Grown, in the LW/B area.

Motion to approve.

Motion made by Frantom, Seconded by Scott.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

5. Motion to approve Housing and Community Development Department's (HCD's) request to provide one (1) HOME funding agreement to Sand Hills Urban Development to develop a single family unit for low to moderate income family.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

6. Motion to approve Housing and Community Development Department's (HCD's) request to provide one (1) HOME funding agreement to Antioch Ministries, Inc. to develop a single family unit for a low to moderate income homebuyer.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

7. Motion to approve quantity (1) Lead Hazard Reduction Projects. RFQ 22-188

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

8. Approve a change order of purchase order (440254) for the additional coating of shower door frames at Charles B. Webster Detention Center - A, B, C and E Pods in the amount of \$21,600.00 to Tri Solutions, Inc.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

9. Approve a change order of purchase order (440253) for monetary deduction of eighteen (18) units of the Willo Wedge Locking System at Charles B. Webster Detention Center in the amount of (\$35,995.00) by Willo Products Company, Inc.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

10. Approve a change order of purchase order (23CSA032) for the change in scope of bollards height and duplex GFI receptacle in the amount of \$17,500.00 to JHC Corporation.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

11. Receive as information the emergency procurement of the Emergency Medical Dispatch protocol system for the 911 Emergency Services Department in the amount of \$127,204.00 from Priority Dispatch Corp.

Motion to approve receiving this item as information.

Motion made by Frantom, Seconded by Scott.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

12. Approve the motion for Augusta, Georgia to accept property as recorded in book 17 page 159, of Valencia Way, to become deeded to Augusta, Georgia and used as public right of way and for the road described as Valencia Way to become a public road to be maintained by Augusta, Georgia.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

13. Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME Partnership Investment Program (HOME) Funding to contract with Laney Walker Development to develop new construction of five (5) single family unit.

Motion to approve.

Motion made by Lewis, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

14. Motion to approve HCD's request to continue a partnership with Growing Augusta (GA) to continue a farmers' market within the South Augusta community.

Motion to approve.

Motion made by Frantom, Seconded by Scott.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.