



2027 Lumpkin Road
Augusta, GA 30906

Memorandum

TO: Darrell White, Interim Director – Procurement
FROM: Tameka D. Williams, Director – Recreation & Parks
DATE: July 1, 2025
SUBJECT: Emergency Procurement Notification – Municipal Cemeteries

Handwritten notes: "D White" and "7/1/25" in blue ink.

In accordance with section 1-10-587 concerning emergency procedures, we respectfully ask you to accept this communication as notification of required emergency procurement of maintenance work at the municipal cemeteries.

Due to the urgent need to address immediate health, safety, and operational concerns, including disturbed ground covering due to tree removals and moved/disturbed monuments, prompt action was necessary to prevent further deterioration and ensure continued public access to these City-owned properties. This work could not be delayed without risking significant disruption to essential services and public welfare.

M&R Vaults, who has an active working relationship with the department and demonstrated capacity for rapid deployment, was engaged to perform the necessary work under emergency procurement procedures. Documentation regarding the scope of services and associated costs is attached.

The overall cost was \$40,682.00.

MR VAULTS

2871 Gay Circle Dearing GA 30808
7069146332
marvin@mrvaults.com

INVOICE
INV0414

DATE
06/11/2025

BALANCE DUE
USD \$40,682.00

BILL TO

Alphonza Williams

awilliams5@augustaga.gov

DESCRIPTION	RATE	QTY	AMOUNT
Magnolia Cemetery – Ground Restoration Quote	\$40,682.00	1	\$40,682.00

1 Widespread Grave Fill-Ins (Estimate: 75–80 Total Voids Repaired)

- Comprehensive cemetery-wide inspection and assessment.
- Excavation reshaping, void backfilling, and layer-by-layer compaction at each sunken grave or storm-damaged void.
- Each site mounded properly for future natural settling.

2 Material Transport & Dirt Placement

- 8 total truckloads delivered (18 tons per load = 144 tons of dirt).
- Strategic delivery across multiple streets to minimize double handling.
- All material spread evenly throughout storm-affected areas.

3 Compaction & Grading

- Mechanical tamping and hand-compaction applied to every grave area.
- Careful surface grading aligned with existing cemetery topography to ensure long-term ground stability and proper drainage.

4 Tree Fall Void Cleanup

- Cleared exposed root holes and dangerous voids left by multiple downed trees across all sections.
- Stabilized ground with raking, packing, and additional soil.

TOTAL

\$40,682.00

BALANCE DUE

USD \$40,682.00

QUOTE

TO: M & R Vaults Co. 2871 Gay Circle Dearing, Ga. 30808
FROM: Alphonza C. Williams – Deputy Director of Maintenance
DATE: April 21, 2025 - Quote due by 05/05/25 @ 5pm
SUBJECT: Quote for Ground Restoration/Monument Reset

Per our earlier conversations about the 2 critical needs for our 3-county owned cemeteries we are requiring quotes to for the following services listed in the scope of work @ the below listed sites.


- Cedar Grove Cemetery 120 Watkins St. Augusta, Ga. 30901
- Magnolia Cemetery 702 3rd Street Augusta, Ga. 30901
- West View Cemetery 2051 Division Street Augusta, Ga. 30904

Scope of work is listed below for the 3—county owned cemeteries due to damages for Storm Helena back September 26, 2024.

- Ground Restoration: per FEMA regulations restore the existing reaves back to a safe covering upon removal of all debris.
- Monument Restoration: Safely replacing all grave monuments moved or disturbed due to the storm or cleanup be placed safely and properly back in place on designated graves.

Once completed please email quote to my attention. In the event the quote is not received by 05/05/25 by 5 p.m. A No bid will be recorded.

Thank you,



Alphonza Williams- Deputy Director of Maintenance
Parks & Recreation Maintenance Department.



2027 Lumpkin Road
Augusta, GA 30906

QUOTE

TO: Lowe Vault & Monument Co. 77 West Gibson Street Warrenton, Ga. 30828

FROM: Alphonza C. Williams – Deputy Director of Maintenance

DATE: April 21, 2025 - Quote due by 05/05/25 @ 5pm

SUBJECT: Quote for Ground Restoration/Monument Reset

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Thank you,

A handwritten signature in black ink, appearing to read "Alphonza Williams", is written over the printed name and title.

Alphonza Williams- Deputy Director of Maintenance
Parks & Recreation Maintenance Department.



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Augusta, GA 30906

QUOTE

TO: Southern Vault Co. 2160 Green Pond Road Aiken, SC 29803
FROM: Alphonza C. Williams – Deputy Director of Maintenance
DATE: April 21, 2025 - Quote due by 05/05/25 @ 5pm
SUBJECT: Quote for Ground Restoration/Monument Reset

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Thank you,

Alphonza Williams- Deputy Director of Maintenance
Parks & Recreation Maintenance Department.

1. Ground Restoration Quote

Submitted by:
Marvin Ramsey
(706) 914-6332

Date: June 2, 2025

Scope of Work – Ground Restoration

Filling and compacting ground voids caused by uprooted trees across three cemeteries: Magnolia, Cedar Grove, and West View.

Cemetery	Description of Work	Total Cost
Magnolia Cemetery	Fill-ins, compaction, cleanup of tree fall voids	\$40,682.00
Cedar Grove Cemetery	Fill-ins and stabilization of damaged grounds	\$3,300.00
West View Cemetery	Fill-ins and stabilization of damaged grounds	\$2,800.00

Total Ground Restoration Cost: \$46,782.00

Includes labor, material hauling, equipment (backhoe, dump truck), and FEMA-style photo documentation.

2. Monument Reset Quote – Magnolia Cemetery

Submitted by:
Marvin Ramsey
(706) 914-6332

Date: June 2, 2025

Scope of Work – Monument Resets

Reset, level, pin, clean, and document Sixteen (16) hurricane-damaged monuments at Magnolia Cemetery.

Includes crane mobilization, new monument lifting clamp, site safety, FEMA-ready photo documentation.

Description	Amount
Labor & Monument Resets (16 units)	\$12,480.00
Equipment & One-Time Costs	\$4,600.00
Total Cost for Job	\$17,080.00

Augusta Georgia
Hurricane Helene Contract Expense
Authorization For Payment

Contractor

MR Vasek

Partial Pay

P O Number

8714

Full Pay

40,682.00

Invoice Number

0414

Invoice Amount

\$ 40,682.00

Approved Payment Amount

Invoice Date

10-11-25

Period Covered

Description of Work

Ground Restoration

Account Number

220-04-1253-5399999-8140000-5399999

I certify that the above has been reviewed and approved for payment.

Signature

James A. Williams

Department Director

Date

6/18/25

Charles Jackson, Deputy Administrator

Date

Cover Sheet