



ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber
Tuesday, April 29, 2025
1:10 PM

Present:

Commissioner Don Clark, member
Commissioner Tina Slendak, member
Commissioner Tony Lewis, member
Mayor Garrett Johnson
Mayor Pro Tem Wayne Guilfoyle
Commissioner Stacy Pulliam
Commissioner Jordan Johnson
Commissioner Francine Scott

Absent:

Commissioner Brandon Garrett, member

ADMINISTRATIVE SERVICES

1. Motion to **approve** bid #25-144 for the purchase of one 2025/2026 Vacuum truck and full four-year maintenance, at a total cost of \$542,823.88 from Jet-Vac Equipment Company, LLC of Atlanta, GA for the Utilities Department – Fort Gordon Division.

Motion to approve.

**Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis and Slendak**

Motion carried 3-0

2. Motion to **approve** bid #25-151 for the purchase of three 2025/2026 Service Truck, Enclosed Utility Style at a total cost of \$402,291.00 from Ring Power Corporation for the Utilities Department – Construction Division.

Motion to approve

**Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis and Slendak**

Motion carried 3-0

3. **Mr. Lawrence A. Brannen** requesting a change on the current "Firefighter I New Recruit" employment application.

Mr. Brannen was a no-show for the meeting.

4. Motion to **approve** the lease of two sewer vacuum trucks from Environmental Products Group for use by Utilities Department Construction and Maintenance Division at a total cost of \$1,051,993.20 under a 48-month lease contract. Bid #24-202

Motion to approve

**Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis and Slendak**

Motion carried 3-0

5. Receive as information an update from Marci Rubensohn, State lobbyist with Holland & Knight, regarding the 2025 Legislative Session.

Receive as information without objection.

6. Receive as information a summary of research findings regarding Commission Assistant positions in other jurisdictions.

Motion to delete.

**Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis and Slendak**

Motion carried 3-0

7. Motion to **approve** the establishment of an Opioid Advisory Committee tasked with addressing the opioid crisis in the community and providing recommendations for the distribution and allocation of opioid settlement funds. **(Requested by Mayor Garnett Johnson)**

Motion to approve and committee appointments are subject to the Commission's Rules of Procedures regarding making appointment(s) to its various Boards, Authorities and Commissions.

**Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis, Slendak**

Motion carried 3-0

8. Consider **request** from Solicitor General Omeeka Loggins to approve converting two (2) part-time Assistant Solicitor-General positions back to (1) full-time ASG position that it was originally.

Motion to approve.

Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis, Slendak

Motion carried 3-0

9. Motion to **approve** to re-establish the Public Works Department, tasked with consistent maintenance of public green spaces, roadways, rights-of-way, other county-owned properties, and related services throughout Augusta-Richmond County. **(Requested by Mayor Garnett Johnson)**

Motion to refer to next committee meeting.

Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis Slendak

Motion carried 3-0

10. Motion to **approve** HCD's request to loan HOME- American Rescue Plan, in the amount of Nine-Hundred and Sixty Thousand Dollars (\$960,000.00), for the construction of E.W. Estates in partnership with Woda Cooper Development, Inc. (part of Woda Cooper Companies, Inc.) and Parallel Housing, Inc. for the sole purpose of a GA Department of Community Affairs (DCA) Low Income Housing Tax Credit Project only, within the Commission approved Sand Hills Revitalization area. **(Deferred from the March 25, 2025 meeting)**

Motion to refer to next Commission meeting.

Motion made by Clark and seconded by Slendak
Voting Yea Clark, Lewis Slendak

Motion carried 3-0

11. Receive as information the emergency request for repairs to damages sustained during Hurricane Helene to several facilities as assessed by FM Global in the amount of \$154,280.00 by Horizon Construction & Associates.

Motion to refer to next Commission meeting without recommendation.

Motion made by Clark and Slendak
Voting Yea Clark, Lewis Slendak

Motion carried 3-0

12. Receive as information the emergency request for MRI (moisture-related issues) remediation at the Richmond County Sheriff's Office in the amount of \$85,174.91 by ACC Restoration, LLC.

Motion to refer to next Commission meeting without recommendation.

**Motion made by Clark and Slendak
Voting Yea Clark, Lewis Slendak**

Motion carried 3-0

ADDITION(S) TO THE AGENDA WITHOUT OBJECTION

12. Approval of Homebuyer Subsidy (1) Applications. (Requested by Administration)

Motion to approve.

**Motion made by Clark and Slendak
Voting Yea Clark, Lewis Slendak**

Motion carried 3-0

13. The Villages at Meadowbrook Phase II of Augusta Letters of Support. (Requested by Administration)

Forwarded to full Commission without objection.

14. HCD - 2024 HUD Consolidated Annual Performance and Evaluation Report (CAPER) Approval Request. (Requested by Administration)

Motion to refer to next Commission meeting.

**Motion made by Clark and Slendak
Voting Yea Clark, Lewis Slendak**

Motion carried 3-0

15. Motion to approve bid #25-151 for the purchase of three 2025-2026 Service Truck. Enclosed Utility Style at a total cost of \$414,324 from Ring Power Corporation for the Utilities Department- Construction Division, (Requested by Procurement Department)

Motion to refer to next Commission meeting.

**Motion made by Clark and Slendak
Voting Yea Clark, Lewis Slendak**

Motion carried 3-0

