



## Fire Department/Emergency Management Agency

Antonio Burden, Fire Chief/EMA Director

May 14, 2024

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Ms. Geri Sams, Procurement Director

Ref: Bid Item #24-184 Exterior Stucco Repairs for Fire Station 5 and Fire Station 11

Dear Ms. Sams:

The Fire Department has concluded its evaluation of bids for Item #24-184, encompassing the exterior stucco repairs at Fire Station 5 and Fire Station 11. While Contract Management Inc. emerged as the most cost-competitive bidder, their proposal exceeds our initially allocated project budget and falls outside the pre-established 20% variance threshold.

We acknowledge that this project has undergone multiple bidding iterations since September of last year. Further solicitation, constituting a third bidding round, carries the inherent risk of escalating costs due to potential fluctuations in material and labor markets. The exigency of addressing the compromised state of the exterior walls at both fire stations necessitates prompt action to prevent further structural deterioration. This urgency, coupled with the prospect of rising costs associated with delay, compels us to seek an alternative solution.

Fortunately, the Fire Department has identified supplementary funding within SPLOST 8, enabling us to accommodate the higher bid submitted by Contract Management Inc. and ensure the project's timely completion. Therefore, we strongly recommend awarding Bid Item #24-184 to Contract Management Inc.

Your consideration would be greatly appreciated.

Should you require any further clarification or information, do not hesitate to contact me at 706-821-2933.

Sincerely,

Antonio Burden  
Fire Chief/EMA Director