



**Public Services Agenda –  
Recommend Approval Zoning Ordinance Update RFQ 35-142**

Meeting Date: June 29, 2024

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<b>Department:</b>	Planning and Development Department
<b>Presenter:</b>	Carla Delaney
<b>Caption:</b>	Motion to approve RFQ award for RFQ #24-142 2024 Zoning Ordinance Update to White & Smith, LLC pending execution of contract.
<b>Background:</b>	The evaluation committee in coordination with Procurement has selected White & Smith, LLC to prepare the Zoning Ordinance Update. Augusta-Richmond County will utilize this update as a policy and visual guide for city growth and development. The update will examine and address how the present zoning ordinance should change and/or be updated based on national, regional, and local trends that will impact development patterns. The zoning ordinance update will serve as a guide for development and will address topics including but not limited to accessory dwelling units, planned residential, entertainment district, setbacks, and density.
<b>Analysis:</b>	The item was let via the Augusta Procurement utilizing the procedures set forth in the Augusta Code. An RFQ was issued with three (3) companies responded. White & Smith received the highest score during the evaluation process. The Planning and Development Department requested you to enter negotiations with White & Smith. The Department has negotiated with the vendor and has reached an agreement on a fee which is acceptable.
<b>Financial Impact:</b>	\$327,493 has been earmarked in the 2024 Augusta's budget to cover the expense.
<b>Alternatives:</b>	The Zoning Ordinance will not be updated.
<b>Recommendation:</b>	Planning & Development seeks approval to award the 2024 Zoning Ordinance Update to White & Smith, LLC in the amount of \$327,493.
<b>Funds are available in the following accounts:</b>	The budget is in fund 220016309-5212999.

**REVIEWED AND**  
**APPROVED BY:**