

Agenda Item

15 MAY 2024

Title	Approve Sole Source Contract for Confined-Space Gas Monitoring Services
Agenda Category	Engineering Services
Caption	Approve a sole source contract to Industrial Scientific Corporation for confined Gas Monitoring Services at an annual cost of \$11,745.40/yr. – The contract is for 4 years (48 months) at a total cost of \$47,013.60.
Background	This is a company that provides equipment to monitor dangerous gases in confined spaces such as lift stations, manholes, and vaults. We reviewed the technology available in the industry, and determined that Industrial Scientific is the only firm with the combination of technology and functionality required by our staff. These monitors report their operating status to a central base station where the condition of each monitor can be remotely monitored. This is essential for verifying calibration and operational status including whether an alarm has been triggered by that unit. We are required to monitor these conditions by OSHA when conducting confined space entry of structures.
Analysis	<p>AUD staff met with personnel from Industrial Scientific and negotiated pricing which is consistent with other options in the industry while providing this unique service.</p> <p>AUD has reviewed Industrial Scientific’s contract and finds it to be fair and reasonable.</p>
Summary Financial	Funding in the amount of \$47,013.60 is available from accounts: G/L 506043410-5224214
Alternatives	No alternatives are recommended.
Recommendation	AUD recommends approval of this contract.
Funds	Funding are available in the following accounts: G/L 506043410-5224214