

FEE PROPOSAL 24-142 ZONING ORDINANCE UPDATE

Submitted by: White & Smith, LLC Team

Task	Fees
1 Project Initiation	
1.1 Document Review	\$9,320
Project Orientation Meeting with Site Tour	
1.2 (Meeting to finalize Work Plan & Schedule)	\$10,000
Steering Committee Kickoff & Regular Meetings	
1.3 (4 Steering Committee Meetings)	\$6,760
Stakeholder Meetings	
1.4 (8 Focus Group Meetings)	\$3,990
Subtotal	\$30,070
2 Assessment & Recommendations	
2.1 Existing Conditions Report	\$10,760
2.2 Amendment List & Prioritization	\$10,180
2.3 Recommendations Memo	\$20,000
Subtotal	\$40,940
3 Community Engagement	
Website	
3.1 (Creation; hosting; online survey)	\$0
Media Presence	
3.2 (Social media; media release; public communications)	\$6,660
Public Workshops	
3.3 (2 Public Meetings)	\$18,420
Subtotal	\$25,080
4 Entertainment District Overlay	
4.1 Discovery	\$14,960
4.2 Analysis & Evaluation	\$20,960
4.3 Zoning Ordinance Approach	\$5,680
Subtotal	\$41,600
5 2024 Zoning Ordinance Updates	
5.1 Drafting - Zoning & Use Amendments	\$33,200
5.2 Drafting - Development Standards Amendments	\$46,000
5.3 Drafting - Process & Procedures Amendments	\$30,000
5.4 Draft Zoning Ordinance Amendments	\$17,400
Subtotal	\$126,600
6 Adoption	
6.1 Executive Summary	\$2,000
Planning Commission & Commission Meetings	
6.2 (1 meeting each)	\$12,640
Subtotal	\$14,640
7 Project Management / Expenses	
7.1 Bi-Weekly Meetings & Status Reports	\$10,000
7.2 Travel Cost + Expense	\$33,866
7.3 Management & Coordination (1.5% of Project Cost)	\$4,697
Subtotal	\$48,563
Net Total Fees	\$327,493

On behalf of White & Smith, LLC, we accept the above-referenced offer

 Digitally signed by Mark White
Date: 2024.06.10 21:48:12 -05'00'