



Administrative Services Committee

Meeting Date: January 28, 2025

Amend 23CSA007 - Richmond County Correctional Institute New Facility

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| Department: | Central Services Department |
| Presenter: | Ron Lampkin |
| Caption: | Approve an addition of \$107,925.00 to purchase order 23CSA007 to cover the costs of the development of design and construction documents for the new Richmond County Correctional Institute facility by IPG, Incorporated – Architects & Planners in c/o with EMC Engineering Services. |
| Background: | <p>During the meeting held on October 18, 2022, the Commission approved 23CSA007 (Bid 22-272 - New Richmond County Correctional Institute, Item #17) for \$82,500.00 in design services and 7% of the construction cost for the new RCCI facility.</p> <p>The Design Phase should have included the Design Development, Topo/Existing Conditions Survey, and the Subsurface Utility Exploration. A complete design could not be done without this information; therefore, this work was completed and IPG is requesting payment for these services in the amount of \$127,925.00 which includes the cost for the Topo/Existing Conditions Survey and the Subsurface Utility Exploration.</p> |
| Analysis: | IPG Incorporated will be in coordination with EMC Engineering Services to develop the design documents for the new RCCI facility. |
| Financial Impact: | Original Purchase Order Amount \$82,500.00 Revised Purchase Order Amount \$190,425.00 \$107,925.00 ; 330-03-1340 / 52.12999 222-05-6001 / 52.12999 |
| Alternatives: | A – Approve the request B – Do not approve the request |
| Recommendation: | Approve an addition of \$107,925.00 to purchase order 23CSA007 to cover the costs of the development of design and construction documents for the new Richmond County Correctional Institute facility by IPG, Incorporated – Architects & Planners in c/o with EMC Engineering Services. |
| Funds are available in the following accounts: | \$107,925.00 ; 330-03-1340 / 52.12999 222-05-6001 / 52.12999 |