



Commission Meeting

Meeting Date: February 4, 2025

AO EMA Director

Department:	Administrator's Office
Presenter:	Tameka Allen, Administrator
Caption:	Motion to approve the reclassification of the EMA Deputy Director position to an EMA Director, at a salary grade 31, and allocate contingency for the additional salary.
Background:	On January 7, 2025, the Augusta Commission approved to hire a certified EMA Director for Augusta-Richmond County and tasked the Human Resources Department to begin search protocol. As the percent of increase of the reclassification is above the Administrator's approval, it requires Commission approval.
Analysis:	The current EMA Deputy Director position is a salary grade 24, which has a minimum starting salary of \$59,820. After Human Resources review and research, the recommended salary grade is grade 31, which has a minimum starting salary of \$93,455.
Financial Impact:	If approved, funding for the difference in salary grades will be funded for 2025 from contingency and included in the General Fund for 2026.
Alternatives:	N/A
Recommendation:	Motion to approve the reclassification of the EMA Deputy Director position to an EMA Director, at a salary grade 31, and allocate contingency for the additional salary.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A