



ADMINISTRATIVE SERVICES COMMITTEE MINUTES

Commission Chamber
Tuesday, June 09, 2026
1:05 PM

PRESENT:

Commissioner T. Slendak, V-Chair
Commissioner D. Clark, Member
Commissioner T. Lewis, Member
Commissioner F. Scott
Commissioner J. Johnson
Commissioner L. Wimberly
Commissioner Rice

ABSENT:

Commissioner B. Garrett

1. Receive as information the emergency request for the corrections to the gas lines and water lines at the Richmond County Correctional Institute in the amount of \$62,477.00 by Coleman Construction.

Motion to receive as information

Motion made by Lewis and seconded by Clark

Motion carried 3-0

2. Receive as information the emergency request for the facility assessment at the Richmond County Correctional Institute in the amount of \$34,500.00 by Johnson, Laschober & Associates.

Motion to receive as information

Motion made by Lewis and seconded by Clark

Motion carried 3-0

3. Request to **approve** the sole source procurement from Johnson, Laschober & Associates for the FEMA request for damages sustained during Hurricane Helene at the 5th Street Marina in the amount of \$90,000.00.

Motion to approve

Motion made by Lewis and seconded by Clark

Motion carried 3-0

4. Receive as information the emergency request for the replacement of the sewage lines at the Law Office in the amount of \$34,780.00 by Avrett Plumbing Company.

Motion to receive as information

Motion made by Lewis and seconded by Clark

Motion carried 3-0

5. Motion to **approve** the purchase of an additional mini compact excavator, at a total cost of \$88,752 from Yancey Brothers of Augusta, GA for the Utilities Department Fort Gordon division. (ITB #25 -249). Commission already approved the purchase of one excavator for Utilities on 2/17/26 utilizing the same bid.

Motion to approve

Motion made by Lewis and seconded by Clark

Motion carried 3-0

6. Discuss passed methods and procedures of putting items on the agenda as well as the Commission Addendum from Staff. **(Requested by Mayor Pro Tem Wayne Guilfoyle)**

Motion to receive as information

Motion made by Lewis and seconded by Clark

Motion carried 3-0

7. Motion to **approve** the minutes of May 26, 2026, Administrative Services Committee Meeting.

Motion to approve

Motion made by Lewis and seconded by Clark

Motion carried 3-0

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