



**RFP 23-273 Property Management Services
for Augusta, GA – Housing and Community Development Department
RFP Evaluation Meeting: Monday, February 20, 2023 @ 3:00 p.m.**

Vendors			Pat Jefferson Realty 1126 11th Street Augusta, GA 30901	J.W. Profesional Services 2607 Vineville Ave., STE 206 Macon, GA 31204	Key Resouce Solutions, LLC 3101 Key Court SW Atlanta, GA 30311	David Green Realty 119 Davis Road Suite 1F Augusta, GA 30907	Pat Jefferson Realty 1126 11th Street Augusta, GA 30901	J.W. Profesional Services 2607 Vineville Ave., STE 206 Macon, GA 31204	Key Resouce Solutions, LLC 3101 Key Court SW Atlanta, GA 30311	David Green Realty 119 Davis Road Suite 1F Augusta, GA 30907
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)				Weighted Scores			
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)							
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	15	1.5	3.5	2.5	4	22.5	52.5	37.5	60
3. Organization & Approach	(0-5)	15	1	3.5	2.5	3.5	15	52.5	37.5	52.5
4. Scope of Services Provide details on your approach to the specification listed in the Scope of Services (Section III) and General Expectations (Section IV) to include experience with the following. A) Project Readiness and Resources B) Uniform Relocation Act - Documentation that evidences an understanding of the Uniform Relocation Action (URA) and its application. C) Project Management Experience with Federally funded programs such as The Neighborhood Stabilization Program (NSP), Community Development Block Grant (CDBG), Laney Walker Bethlehem Bond (LWB) and the HOME Investment Partnership (HOME) Program D) Property Management Experience	(0-5)	25	1.125	1.8	2.3	3.8	28.125	45	57.5	95
5. Schedule of Work	(0-5)	10	0	0	2	3.5	0	0	20	35
6. Financial Stability	(0-5)	5	0	4.5	0	5	0	22.5	0	25
7. References	(0-5)	5	3.125	5	5	5	15.625	25	25	25
Phase 1 Total - (Total Maximum Ranking 25 - Maximum Weighted Total Possible 375)			6.75	13.8	14.3	19.8	81.25	197.5	177.5	292.5
Phase 2 (Option - Numbers 8 - 9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
8. Presentation by Team	(0-5)	10					0	0	0	0
9. Q&A Response to Panel Questions	(0-5)	5					0	0	0	0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)			Cost/Fee Proposal Consideration							
Lowest Fees	5	10				5	0	0	0	50
Second	5	6					0	0	0	0
Third	5	4					0	0	0	0
Forth	5	2					0	0	0	0
Fifth	5	1					0	0	0	0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			0	0	0	5	0	0	0	50
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
Total Cumulative Score			6.75	13.8	14.3	24.8	81.25	197.5	177.5	342.5

Internal Use Only

Evaluator: Cumulative Date: 2/20/23

Procurement Department Representative: Nancy Williams

Procurement Department Completion Date: 2/20/23