Nancy Morawski

From:

Lisa Patterson < lisa@trotterjones.com>

Sent:

Wednesday, September 27, 2023 4:33 PM

To:

Nancy Morawski

Subject:

[EXTERNAL] Agenda Item Request

Attachments:

Agenda Item Request Form.pdf

Please see attached from Betty Powell.

Thanks,

Lisa Patterson

Paralegal



3615 Walton Way Ext Augusta, GA 30909 Phone: <u>(706) 412-5288</u>

Fax: <u>(706) 410-1171</u>

Email: <u>lisa@trotterjones.com</u> Website: <u>www.trotterjones.com</u>

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Georgia law (O.C.G.A Section 44-14-13, the "Good Funds" law) requires all funds to be received by the closing attorney in excess of \$5,000.00 be in the form of a wire. For amounts in between \$1,000.00 and \$5,000.00, a certified check issued by a local bank will be accepted. If you have any questions regarding these requirements, please contact the closing department so as to avoid any delay in the disbursement of your closing. Personal checks will be accepted for less than \$1,000.00, at the discretion of the closing attorney. If you need to transmit funds by wire, please contact us for wiring instructions. If you are arranging funds in advance of our preparation of the Settlement Statement, we recommend discussing the estimated amount due at closing with your Lender, then wiring that amount to us. Certified checks, if applicable, should be payable either to "TROTTER JONES, LLP", or to your own name and then endorsed to us at closing.

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AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m. Committee meetings: Second and last Tuesdays of each month - 1:00 p.m. Commission/Committee: (Please check one and insert meeting date) Date of Meeting Setiku 3, 23 Commission Date of Meeting Public Safety Committee **Public Services Committee** Date of Meeting Administrative Services Committee Date of Meeting **Engineering Services Committee** Date of Meeting Finance Committee Date of Meeting Contact Information for Individual/Presenter Making the Request: Address: Telephone Number: 706-3/3-5045 Fax Number: E-Mail Address: Sm powell @ Knology, NI Caption/Topic of Discussion to be placed on the Agenda: Please send this request form to the following address: Ms. Lena J. Bonner **Telephone Number: 706-821-1820** Clerk of Commission Fax Number: 706-821-1838 Suite 220 Municipal Building E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

535 Telfair Street Augusta, GA 30901