## AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month - 2:00 p.m. Committee meetings: Second and last Tuesdays of each month - 1:00 p.m. Commission/Committee: (Please check one and insert meeting date) Date of Meeting 9 Commission **Public Safety Committee** Date of Meeting **Public Services Committee** Date of Meeting Administrative Services Committee Date of Meeting **Engineering Services Committee** Date of Meeting Date of Meeting **Finance Committee** Contact Information for Individual/Presenter Making the Request: 762.946.9888 Telephone Number: E-Mail Address: as eward @ GGEUWORLD donmicrooff.com astenard @ GAEU WORLD, on microsoft. com Caption/Topic of Discussion to be placed on the Agenda: Please send this request form to the following address: Telephone Number: 706-821-1820 706-821-1838 Ms. Lena J. Bonner Fax Number: nmorawski@augustaga.gov E-Mail Address: Clerk of Commission **Room 806 Municipal Building** 530 Greene Street Augusta, GA 30901

Requests may be faxed, e-mailed or delivered in person and must'be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission meeting and 9:00 a.m. on the Thursday preceding the Committee meeting of the following week. A five-a.m. on the Thursday preceding the Committee meeting of the following week. A five-minute time limit will be allowed for presentations.