



Print Form

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT)

Vendor: Utilities Protection Center E-Verify Number: 490609

Commodity: Underground Utilities Alert

Estimated annual expenditure for the above commodity or service: \$ 27,245.75

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

- _____ 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
- _____ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
- _____ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
- X 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
- _____ 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
- _____ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Hameed Malik Department: Augusta Engineering Date: 1/10/24

Department Head Signature: _____ Date: _____

Approval Authority: _____ Date: _____

Administrator Approval: (required – not required) _____ Date: _____

COMMENTS:



ENGINEERING DEPARTMENT

Hameed Malik, PE, Ph. D., Director
John Ussery, PE, Assistant Director of Traffic

MEMORANDUM

TO: Ms Geri Sams – Procurement Director

FROM: Hameed Malik, P.E., Ph D., Engineering Director

DATE: January 10, 2024

SUBJECT: 811 Underground Utility Alert Annual Fee

The Augusta Engineering Department, Traffic Engineering is a member of the Georgia 811 Utilities Protection Center services. We receive daily alerts when a construction project is ready to begin. Staff reviews the alerts and determines if TE has any underground utilities in the area and marks them, so they are not damaged. This is the same system that the Augusta Utilities Department uses for their underground sewer, water, and fiber lines. Because we have been 811 members for several years, instead of a monthly fee, we will now be charged an annual fee based on the previous year's average monthly bill. The average monthly costs were between \$2,000 and \$2,500. That was used for the basis of the annual fee.

Georgia 811 Utilities Protection Center is headquartered in Duluth, GA and has customers throughout the state. Funding is available through the Augusta Traffic Engineering Street Light Electricity Account #276041610-5312310.

JU/SR

cc: File



PO BOX 536434
ATLANTA, GA 30353-6434
770-623-4332, Option #4

Invoice

Date	Invoice #
1/1/2024	A24028

Member Code
AUGRC

Bill To
Augusta Richmond County (AUGRC) 452 Walker St Suite 110 Augusta, GA 30904

<input type="checkbox"/>	Monthly
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Annual

P.O. No.	Terms

Item	Description	Quantity	Rate	Amount
Annual	2024 Annual Membership Fee		27,245.75	27,245.75

If paying by check, please include your invoice number and member code to ensure payment is applied correctly.

Thank you!

Total	\$27,245.75
Payments/Credits	\$0.00
Balance Due	\$27,245.75

Please note Georgia 811 is a 501(c)(6) organization. Contributions or gifts to us are not deductible as charitable contributions for federal income tax purposes.