



Evaluation Sheet - RFP Item #25-902
Park and Recreation Audit for Augusta GA Finance Department
RFP Date: Tuesday, April 15, 2025 @ 3:00 p.m. via Zoom
Evaluation Meeting Date: Thursday, April 17, 2025 @ 11:00 a.m. Via Zoom

Vendors			CBIZ 100 West Minister Street, Suite 500 Providence, RI 02903	CliftonLarsonAllen, LLP (CLA) 3575 Piedmont Road Northeast Building 15, Suite 1550 Atlanta, GA 30305	UHY Advisors Mid-Atlantic, Inc 8601 Robert Fulton Drive, Suite 210 Columbia, MD 21046	Baker Tilly US, LLP 205 N Michigan ave Chicago IL 60601	CBIZ 100 West Minister Street, Suite 500 Providence, RI 02903	CliftonLarsonAllen, LLP (CLA) 3575 Piedmont Road Northeast Building 15, Suite 1550 Atlanta, GA 30305	UHY Advisors Mid-Atlantic, Inc 8601 Robert Fulton Drive, Suite 210 Columbia, MD 21046	Baker Tilly US, LLP 205 N Michigan ave Chicago IL 60601
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)				Weighted Scores			
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)							
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested)	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	15	4.5	4.9	4.9	5.0	67.8	72.8	72.8	75.0
3. Organization & Approach	(0-5)	15	4.2	4.5	4.9	4.3	62.8	67.8	73.8	63.8
4. Scope of Services - Firm's understanding of the Scope of Services and task requirements to be performed included in Section 3. Firm's method for management of overall project costs, schedule, quality assurance/quality control, and other issues critical to this project to include the following: A. Firms Experience specifically in reference to internal audits, compliance audits and operational performance	15	15	4.5	4.7	4.9	4.5	67.8	70.3	72.8	67.8
5. Schedule of Work	(0-5)	10	4.0	4.0	4.7	4.4	40.0	40.0	46.8	43.5
6. References	(0-5)	5	4.3	4.0	4.3	4.3	21.7	20.0	21.3	21.7
7. Financial Stability	(0-5)	5	4.0	4.0	4.0	4.0	20.0	20.0	20.0	20.0
8. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)										
Within Richmond County	5	10					0.0	0.0	0.0	0.0
Within CSRA	5	6					0.0	0.0	0.0	0.0
Within Georgia	5	4	5.0				0.0	20.0	0.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	5	2					0.0	0.0	0.0	0.0
• All Others	5	1	5.0		5.0	5.0	5.0	0.0	5.0	5.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)			30.6	31.1	32.6	31.5	284.9	310.8	312.4	296.7
Phase 2 (Option - Numbers 9-10) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
9. Presentation by Team	(0-5)	10					0.0	0.0	0.0	0.0
10. Q&A Response to Panel Questions	(0-5)	5					0.0	0.0	0.0	0.0
11. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)	Cost/Fee Proposal Consideration									
Lowest Fees	5	10			5.0		0.0	0.0	50.0	0.0
Second	5	6				5.0	0.0	0.0	0.0	30.0
Third	5	4	5.0				20.0	0.0	0.0	0.0
Forth	5	2		5.0			0.0	10.0	0.0	0.0
Fifth	5	1					0.0	0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			5.0	5.0	5.0	5.0	20.0	10.0	50.0	30.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
Total Cumulative Score (Maximum point is 500)			35.6	36.1	37.6	36.5	304.9	320.8	362.4	326.7

Internal Use Only

Evaluator: Cumulative Date: 4/17/25

Procurement Department Representative: _____ Nancy Williams _____

Procurement Department Completion Date: 4/17/25