



## **ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES**

Commission Chamber  
Tuesday, March 12, 2024  
1:20 PM

### **ADMINISTRATIVE SERVICES**

#### **PRESENT**

Mayor Garnett Johnson  
Commissioner Tony Lewis  
Commissioner Sean Frantom  
Commissioner Jordan Johnson

#### **ABSENT**

Commissioner Francine Scott

1. Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME Partnership Investment Program (HOME) Funding to Vetted Investments and Acquisition to develop new construction of four (4) affordable single family units on Lyman Street.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

2. Motion to approve utilizing the state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of one Ford F250, at a total cost of \$55,768 from Allan Vigil Ford for the Richmond County Sheriff's Office.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

3. Approve the transfer of funds from E911 fund balance to E911 Capital balance in the amount of \$231,418 for the emergency replacement of the power generator at E911 Emergency Services Department by Georgia Power.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

4. Motion to approve Design Concept Plan for Newman Tennis Center – Phase I, and continue with the Preliminary and Final Design Process. Concept Plans created by Project Manager – ISM. (Referred from March 5 Commission Meeting)

Motion to refer this item back to the next Administrative Services committee in two weeks.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Lewis, Frantom, Johnson

It was the consensus of the committee that this item be referred back to the next committee meeting without objection.

5. Motion to accept the FY24 GCIP Grant award for Communications Internship. The ACCG Civic Affairs Foundation provides the Summer 2024 Georgia County Internship Program (GCIP) funding in the amount of \$3,259.50.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

6. Motion to approve the minutes of the Administrative Services Committee held on February 13, 2024.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

#### ADDENDUM ITEMS

1. Motion to approve Housing and Community Development's request of \$72,846.01 to provide funding for the amendment of one agreement involving the installation of one road within the Twiggs Street corridor identified as Ace Alley, part of the Laney Walker/Bethlehem revitalization project. Work has been completed.

It was the consensus of the committee that this item be added to the agenda without objection.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

2. Discuss approval of Phase 2 Audit of City-County Buildings by TRANE as it relates to the Augusta-Richmond County Energy Savings PACT Project. In addition, approve payment of \$398,000.00 to TRANE for Phase 2 audit. (Requested by Commissioner Alvin Mason)

It was the consensus of the committee that this item be added to the agenda without objection.

Motion to refer this item to the next Administrative Services Committee meeting and ask the Finance Department, the Administrator's office, Central Services and all other parties to meet to discuss the item before the meeting.

Motion made by Johnson.

Motion dies for lack of a second.

Motion to refer this item to the full Commission with no recommendation.

Motion made by Frantom.

Motion dies for lack of a second.

Motion to refer this item to the full Commission with no recommendation and to direct the Administrator's office and other parties to meet prior to that meeting.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Lewis, Frantom, Johnson.

Motion carries 3-0.

