

**Augusta Aviation Commission  
Meeting Minutes**

**July 31, 2025**

**10:00 a.m.**

**Orwen Aviation Commission Chambers  
2nd Floor - Terminal Building**

**Commissioner Members:** Commissioner Dan Troutman; Commissioner James Germany;  
Commissioner Charles Larke; Commissioner Randy Sasser;  
Commissioner William Fennoy; Commissioner Larry Harris;  
Commissioner Wilbert Barrett; Commissioner Kay Roland;  
Commissioner Ronic West; Commissioner Michael Cioffi;  
Commissioner Davis Beman

**Staff:** Mr. Herbet Judon; Ms. Lauren Smith; Ms. Elizabeth Giles;  
Ms. Risa Bingham; Ms. Diane Johnston; Mr. Ken Hinkle;  
Mr. Tyler Good; Ms. Jennifer Humphrey;  
Mr. Fred Shaver; Mr. Robert Kerr- Staff Attorney

**Others:** Mr. Edwin Scott – Mead & Hunt; Terry Helms – Mead & Hunt;  
Mr. Matt Tyndall – AGS Marshall Department;  
Mr. Alex – Destination Augusta;  
Mr. Robert Moore – Blanchard & Calhoun Insurance;  
Mr. Preston Moss – Blanchard & Calhoun Insurance;  
Ms. Nancy Williams – Augusta-Richmond County Procurement Dept.;  
Mr. Marc Godzina; Mr. Jon Queen; Mr. Robert

**CALL TO ORDER & PRAYER** – Chairwoman Ronic West called the meeting to order at 10:00 a.m.,  
Prayer by Commissioner Barrett

## Aviation Commission Meeting Agenda

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*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Fennoy to amend July 31, 2025, Commission Agenda by removing items IV.C-D and adding item II.D., Masters Committee Report*  
*Discussion, Unanimous Ayes; Motion Carries*

*Motion by Commissioner Sasser 2<sup>nd</sup> by Commissioner Troutman to add 4th item to the July 31, 2025, Commission Agenda I.D.1.iii Augusta Regional Airport (AGS) – Helping Hands, Inc./A Chef's Extravaganza*  
*Discussion, Unanimous Ayes; Motion Carries*

*Request by Commissioner Beman to remove item I.D.2. from Consent Agenda.*

### **I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West**

- A. July 31, 2025, Meeting Agenda
- B. June 26, 2025, Aviation Commission Meeting Minutes
- C. June Statistics
- D. Consent Items
  - 1. Director Action Request A, i-iii (Approved in Marketing Committee Meeting)
  - 2. Director Action Request B (Approved in Finance Committee Meeting)
  - 3. Director Action Request C – K (Approved in Construction/Special Projects Committee Meeting)

*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Beman to accept the July 31, 2025, Meeting Agenda, June 26, 2025, Aviation Commission Meeting Minutes, June Statistics, and Consent Items, as amended.*

*Discussion, Unanimous Ayes; Motion Carries*

### **II. COMMITTEE REPORTS**

- A. Marketing Committee Report – Commissioner Michael Cioffi
- B. Finance Committee Report – Commissioner Davis Beman
  - Motion by Commissioner Beman 2<sup>nd</sup> by Commission Sasser to accept as information Finance Committee Report.*
  - Discussion; Unanimous Ayes; Motion Carries*
- C. Construction/Special Projects Committee Report – Commissioner Dan Troutman

### **III. FINANCIALS**

- A. May & June Financials
  - Motion by Commissioner Beman 2<sup>nd</sup> by Commissioner Sasser to accept unaudited May and June Financials.*
  - Discussion; Unanimous Ayes; Motion Carries*

**IV. DIRECTOR ACTION REQUESTS:**

- A. Augusta Regional Airport (AGS) – Sponsorship Request Evaluations – Lauren Smith
  - i. RCMO Charitable Fund / *RCMO Charitable Fund Gold Tournament*
  - ii. Cumbee Center / *Whiskey Road Race*
  - iii. Golden Harvest Food Bank / *It's Spooky to Be Hungry*
- B. Augusta Regional Airport (AGS) – 2026 Complete Budget – Risa Bingham  
*Motion by Commissioner Beman 2<sup>nd</sup> by Commissioner Troutman to approve 2026 Complete Budget Discussion; Unanimous Ayes; Motion Carries*
- C. Augusta Regional Airport (AGS) – Southeast Apron Recommendation of Award – Elizabeth Giles
- D. Augusta Regional Airport (AGS) – Construct Southeast Apron – Phase I Contract – Elizabeth Giles
- E. Augusta Regional Airport (AGS) – Construct Southeast Apron – Phase I CA/CO WA #18 – Elizabeth Giles
- F. Augusta Regional Airport (AGS) – Construct Runway 17-35 Approach Improvements SA CAT II Contract – Elizabeth Giles
- G. Augusta Regional Airport (AGS) – Construct Runway 17-35 Approach Improvements SA CAT II WA #17
- H. Augusta Regional Airport (AGS) – Construct Drainage Ditch – Phase II Contract – Elizabeth Giles
- I. Augusta Regional Airport (AGS) – Drainage Ditch Enclosure Phase II Revised CA/CO WA #16 – Elizabeth Giles
- J. Augusta Regional Airport (AGS) – Design Taxiway Connectors & Taxiway E WA #15 – Elizabeth Giles
- K. Augusta Regional Airport (AGS) – Reconstruct Taxiway F – Change Order #2 – Elizabeth Giles
- L. Augusta Regional Airport (AGS) – Commercial Ground Transportation Permit – Amendment 2025 – Tyler Good  
*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Beman to approve Amendment to Commercial Ground Transportation Permit*  
*No Discussion; Unanimous Ayes; Motion Carries*
- M. Augusta Regional Airport (AGS) – Fiscal Year 2025 Annual Airport Insurance Renewal – Tyler Good  
*Motion by Commissioner Barrett 2<sup>nd</sup> by Commissioner Sasser to approve Fiscal Year 2025 Annual Airport Insurance Renewal*  
*No Discussion; Unanimous Ayes; Motion Carries*
- N. Augusta Regional Airport (AGS) – 1<sup>st</sup> Amendment to Simkins Land License Agreement – Diane Johnston  
*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Roland to approve 1<sup>st</sup> Amendment to Simkins Land License Agreement*  
*Discussion; Unanimous Ayes; Motion Carries*

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- O. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between AGS & LogistiWerx, Inc. – Diane Johnston  
*Motion by Commissioner Fennoy 2<sup>nd</sup> by Commissioner Barrett to approve Memorandum of Understanding (MOU) between AGS & LogistiWerx, Inc.*  
*No Discussion; Unanimous Ayes; Motion Carries*

### V. INFORMATION ITEM

- A. East Side Operations Pavement – Elizabeth Giles
- B. Georgia Airports Association (GAA) Annual Conference & Expo – Lauren Smith
- C. Communications Report – Lauren Smith
- D. Procurement Purchase Amount Increase – Commissioner Cioffi

### VI. COMMISSION COMMENTS/ACTION REQUESTS

- A. Discuss Potential 2026 Air Show Date – Commissioner Sasser  
*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Beman to allow AirDotShow to have the flexibility to present a date sometime during the month of March, April, or May excluding specifically the two weekends surrounding Masters, and if presented is subject to the approval by the Augusta Aviation Commission.*

### ADJOURN MEETING

**Motion to adjourn by Commissioner Fennoy 2<sup>nd</sup> by Commissioner Larke**  
**No Discussion; Unanimous Ayes; Motion Carries**

**Meeting adjourned at 2:28 pm**

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Ronic West, Chairwoman  
August Aviation Commission

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Date