



Public Safety Committee Meeting

Meeting Date: January 27, 2026

Tetra Tech Services for HMGP Assistance – Change Order 2

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| Department: | Emergency Management Agency/Administrator's Office |
| Presenter: | Kymber Keaton, EMA Director/Mattie Sue Stevens, Assistant Administrator |
| Caption: | Motion to approve Tetra Tech, Inc. Change Order 2 for Hazard Mitigation Grant Program Support (Task Order 3) in the amount of \$100,766.50, increasing the total not-to-exceed amount for Task Order 3 to \$330,935.50, and allocate General Fund contingency as needed for the project. RFP 24-917 |
| Background: | <p>At its December 3, 2024 meeting, the Augusta Commission approved award of RFP 24-917 for Comprehensive Disaster Recovery and Cost Recovery Professional Services to Tetra Tech. Task orders with specific not-to-exceed amounts are issued for each engagement under the contract.</p> <p>The Hazard Mitigation Grant Program (HMGP) is a federal grant program for projects to help mitigate against future disasters. HMGP funds are awarded through the Georgia Emergency Management Agency (GEMA) on a competitive basis. The Commission approved Tetra Tech Task Order 3 for HMGP application assistance on July 22, 2025.</p> |
| Analysis: | <p>The Tetra Tech team has helped Augusta submit applications for six eligible HMGP projects to GEMA. These projects include the Diversion Dam for Utilities; emergency generators for Augusta facilities and Utilities; hardening retrofits for Fire facilities; and redundant communications systems. The total potential cost for all submitted projects is over \$37 million.</p> <p>The applications are currently under review by GEMA. The proposed change order extends Tetra Tech's engagement to December 31, 2026, to allow time for assistance with GEMA requests for information and possible project award.</p> |
| Financial Impact: | This change order adds \$100,766.50 to the existing Task Order 3, increasing the not-to-exceed cost to \$330,935. Application costs will be fully reimbursable for any awarded grants. Augusta is billed for actual hours used. For awarded projects, the expected cost share is 75% Federal, with the remainder divided between State and local costs. Any awarded projects will be submitted to the Commission for acceptance. |
| Alternatives: | Do not approve additional Tetra Tech services. |
| Recommendation: | To approve Tetra Tech, Inc. Change Order 2 for Hazard Mitigation Grant Program Support (Task Order 3) in the amount of \$100,766.50, increasing the |

total not-to-exceed amount for Task Order 3 to \$330,935.50, and allocate General Fund contingency as needed for the project. RFP 24-917

Funds are available General Fund contingency
in the following
accounts:

REVIEWED AND
APPROVED BY: