



Procurement Department

Mrs. Geri Sams, Director

November 1, 2023

MAIL/EMAILED (ffletcher@vitalcorehs.com)

VitalCore Health Strategies
Frank Fletcher
719 SW Van Buren, Suite 100,
Topeka, KS 66603

Subject: VitalCore Health Strategies - Amendment to Start Date for Inmate Healthcare Services Agreement

Dear Mr. Fletcher:

Following collaborative discussions between the Sheriff's Office, RCCI Offices, and Augusta Richmond County, an adjustment to the commencement date of our agreement for the provision of inmate healthcare services has been agreed upon. The original contract executed by VitalCore stipulated a start date of 1/1/2024. However, in consideration of our collective discussions, an amendment is being prepared to modify the start date to December 1, 2023.

It is important to note that the current provider of inmate medical services has consented to terminate their contract effective November 30, 2023. Consequently, both the Sheriff and RCCI facilities expect the complete operationalization of medical services by December 1, 2023, in alignment with your team's request.

This modification to the start date is crucial to enable VitalCore to initiate the contract, thereby facilitating a clear understanding for potential employees regarding their long-term employment prospects, encompassing aspects such as remuneration, benefits, leave entitlements, and schedules. We anticipate that this adjustment will expedite the recruitment of external candidates to fill vacant positions earlier than initially projected.

Moreover, this alteration supports the imperative need to ensure adequate staffing to deliver exemplary patient care, as mandated within the contractual obligations.

In acknowledgment of the challenges outlined in your correspondence, Augusta hereby agrees to the revised start date of the contract on 12/1/2023.

Room 605 - 535 Telfair Street, Augusta Georgia 30901
(706) 821-2422 - Fax (706) 821-2811

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Please do not hesitate to reach out should you have any further concerns or require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "G. A. Sams", with a long, sweeping horizontal stroke extending to the right.

Geri A. Sams, Procurement Director

Cc: Takiyah A. Douse, Interim Administrator
Richard Roundtree, Sheriff
Evan Joseph, Warden RCCI