

[On Sponsor Letterhead]

[Date]

Mr. Russell R. McMurry, P.E., Commissioner
Georgia Department of Transportation
600 W. Peachtree St., NW
Atlanta, GA 30308

Attn: Colette E. Williams, A.A.E., Assistant Aviation Program Manager

Dear Commissioner McMurry:

By copy of this letter, we confirm our intent to proceed with and fund design and construct Rwy 11/29, Twy D, and Apron Rehabilitation, and environmental assessment at Daniel Field.

1. In accordance with Department policy, we respectfully request state funding assistance in the amount of 75% of the state/local project and 50% of the eligible nonfederal share of the federal project.
2. Will meet the following project schedule to meet a contract date of **[please discuss with your Project Manager prior to responding if you would like a revised schedule]**

Project Activity	Date
Scope Submittal-EA and Design	August
GDOT Scope Response	August
Final Scope Submittal	September
GDOT Contract	October
Sponsor Execution	October
Bid Advertisement-Rwy, Twy, Apron	March
Bid Opening	April
Certified Bid Tab Submittal	April
GDOT Contract	May
Sponsor Execution	May

In addition, it is understood if the agreed upon scheduled contract date is not met the Department will consider moving the project to later in FY24 or consider deferring the project to the next fiscal year.

Sincerely,

[Signature]

[Airport Sponsor Representative Printed Name]

cc: Brian Walden, Aviation Project Manager