

# PROPOSAL FOR PROFESSIONAL SERVICES PERFORMANCE CONTRACT EVALUATION SOLUTION FOR AUGUSTA, GA

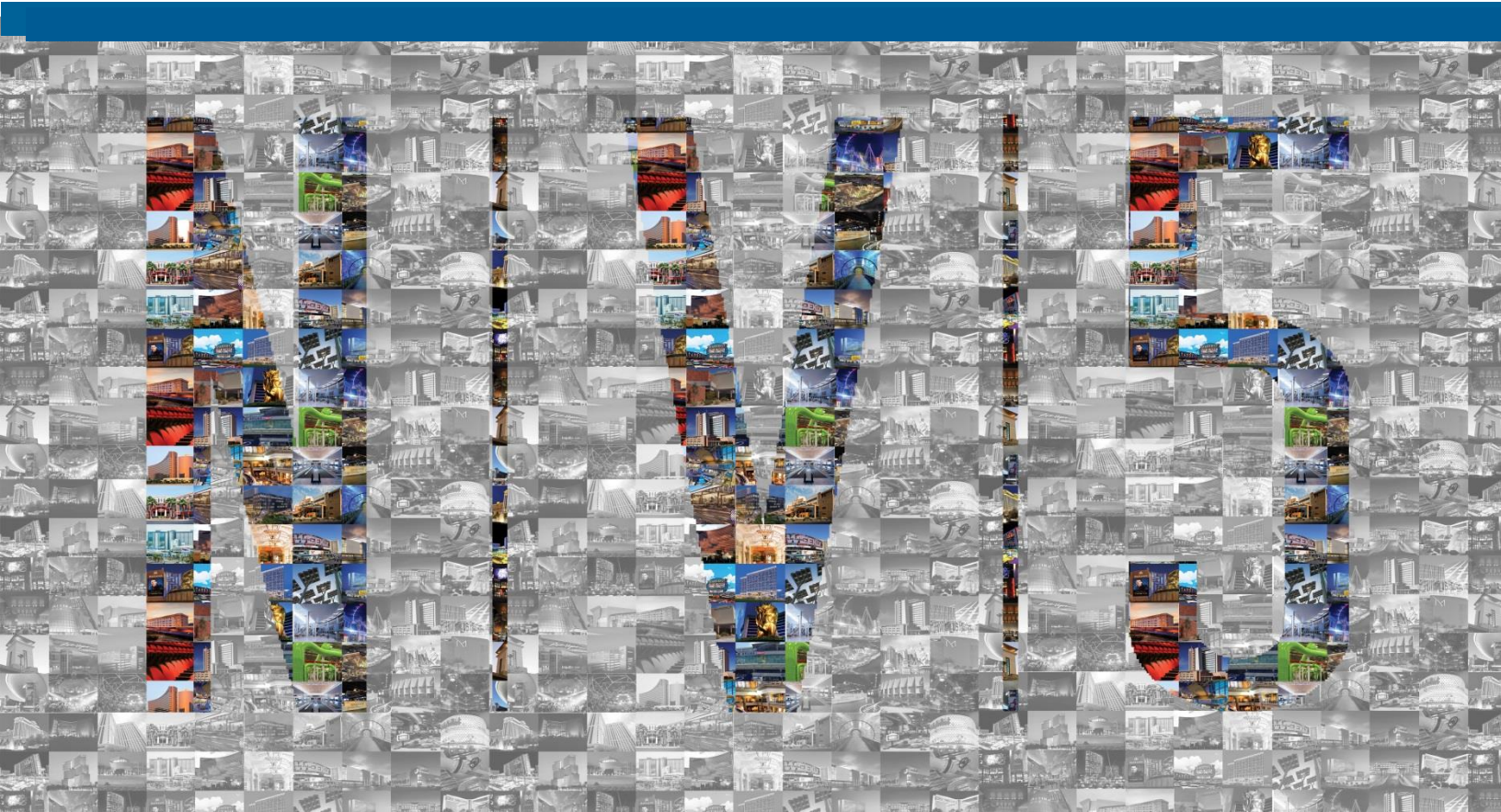
P63024-0002472.00

**MARCH 13TH, 2024**

Prepared For:

## **CITY OF AUGUSTA, GEORGIA**

Takiyah Douse  
535 Telfair Street  
Augusta, Georgia 30901  
(706) 821-2400



Aldo Mazzaferro, PE, CEM, CEA  
Executive Director of Business Development  
NV5 Clean Energy  
Aldo.mazzaferro@NV5.com  
C: 516.567.2337

March 13<sup>th</sup>, 2024

Takiyah Douse  
City of Augusta, GA  
535 Telfair Street – Room 605  
Augusta Georgia 30901

Subject: Price Proposal for Performance Contract Evaluation  
NV5 Proposal No. P63024-0002472.00

Dear Mrs. Douse:

We appreciate the time the City of Augusta representatives have spent on our previous calls to discuss this opportunity. Thank you for requesting our services for your ESPC project. In accordance with your request, **J.B.A. Consulting Engineers, Inc. dba NV5 Consultants (NV5)** is pleased to offer our Price Proposal for the following professional services. For clarity, this proposal is presented as Options A & B as follows:

- Option A - Phase 1 Only – IGA Oversight
- Option B – Phases 1-3 – Comprehensive Services (IGA Oversight, Construction Oversight & Close-out Services, and First Year Performance Period Services)

#### **PROJECT BACKGROUND**

We understand the project as proposed will impact numerous facilities across the City, and it is estimated to be approximately \$14 Million in Total Project Costs generating an estimated \$385,000 per year in savings.

#### **SCOPE OF SERVICES**

We are proposing two options for our Scope of Services:

#### **Option A is to perform only our Phase 1 – Investment Grade Audit (IGA) Oversight.**

#### **Phase 1 – Performance Contract Evaluation**

1. Assist in assembling a Project Management team that can support the development of the project. As needed, we will provide training to the team to fully familiarize them with the performance contracting process, and what the roles and expectations will be of everyone throughout the project's sequential phases of the Investment-grade Audit (IGA), implementation, commissioning, acceptance and close-out, and the annual measurement and verification of guaranteed savings.
2. Prepare for the IGA kickoff Meeting, discuss ECMs, M&V, logistics, etc.
  - a. NV5 will assist in planning and facilitating the IGA kickoff meeting. The purpose of this meeting is to introduce new staff to the project, to review any changes to the scope of the project, to discuss the requirements and procedures for the IGA, to establish POCs and communication protocols, and to establish timelines and milestones for project development.
3. Gain an understanding of the selected facilities and systems, proposed technologies, design guidelines, and operation and maintenance impacts of the project. For purposes of this proposal, NV5 is assuming two (2) full days on site to visit a sampling of key facilities.
4. Facilitate regularly scheduled conference calls/meetings to review progress; we generally estimate a 6-month duration from the Kick-off to IGA submission, and up to an additional 1-2 months to contract execution (Signature of Energy Savings Agreement (ESA)). It is imperative that we monitor the ESCO's progress during the development of the IGA. There are many opportunities to make interim decisions that will ensure a successful project. It will also allow for continuous review of the ESCO's proposed scope of work, energy savings calculations, baseline assumptions, etc.

5. Hold a preliminary Measurement & Verification workshop. These discussions and meetings are aimed at setting expectations for the development of the project's M&V plan. The discussions will include activities for developing the baseline, ECM specific M&V plans, pre-and post-installation measurement activities, etc. There will be separate 'breakout' M&V discussions and meetings that will be held as appropriate throughout the IGA development process.
6. Review 30% Draft IGA (Baseline& Preliminary ECM Document).
  - a. NV5 will conduct a detailed analysis of the deliverables and via a Comment/Review/Response Log (CRR Log). We will prepare a list of questions, and clarifications for the ESCO to address. We will also review your comments and combine them with ours to submit to the ESCO. We will follow-up with the ESCO until all the questions have been answered to the satisfaction of NV5 and the Client.
  - b. NV5 will review the baseline calculations along with associated supporting information such as field data/measurements/data logging, light level readings, equipment inventories, historical utility/metering analysis, facility descriptions, etc. If the ESCO uses spreadsheets, we will review the live MS Excel spreadsheets, with intact formulae, so that we can check the calculation methodology.
  - c. Dependent on the proposed energy baseline, we will ensure that an appropriate M&V strategy is developed, which is fundamental to the overall viability of the project. NV5 will review the parameters and measurement strategies of the draft M&V plan to determine if they are in line with the International Performance Measurement and Verification Protocol (IPMVP) for each ECM, without unnecessarily burdening the project with extra costs. Specifically, NV5 will evaluate the performance measurement strategies to ensure that the appropriate level of rigor and accuracy is used to protect you.
7. Review 60% Draft IGA (Scoping Document).
  - a. NV5 will conduct a detailed analysis of the report to determine if the ESCO picked up requested changes from the 30% review and using a Comment/Response Log, we will prepare a list of questions and clarifications for the ESCO to address. We will also review the Client's comments and combine them with NV5's to submit to the ESCO. We will follow up with the ESCO until all the questions have been answered to the satisfaction of NV5 and the Client.
  - b. NV5 will review the ESCO's proposed ECMs and draft scope of work, energy savings calculation projections (as appropriate and as available at this stage of the process), etc. NV5 will work with the Client to determine if the proposed ECMs and technologies are appropriate for the buildings and other energy-using systems, and for the Client's maintenance staff to maintain over the contract term.
  - c. NV5 will review any preliminary project and ECM cost estimates to ensure reasonableness and consistency with the procurement period results.
  - d. NV5 will facilitate appropriate discussions regarding inclusion of proposed ECMs and projected savings as part of the overall proposed program. We will ensure that discussions include all ECMs that are being evaluated, that are intended to be evaluated, or determined by the ESCO to not be cost-effective, so that the Client can be the ultimate decision maker on which ECMs to be included for further evaluation and ultimate inclusion in final overall project.
  - e. If the Client lacks maintenance staff, a key aspect of this ESPC project will be the ability to include a supplemental operation & maintenance component to the contract. This will alleviate some of the burden of the existing staff and help ensure that new equipment installed through the ESPC project will be properly operated and maintained, helping to ensure that savings are met. NV5 will assist the Client in negotiating an appropriate ESCO scope of work, roles, and responsibilities, pricing, and coordination with maintenance staff.
  - f. Discussions and review will also include the key economic and cash flow assumptions being utilized by the ESCO for total project, such as contract term, escalation rates, financing rate, payment methods, profit margin, etc.
8. Review 90% Draft IGA (Draft Final Document).
  - a. NV5 will repeat the process from the 30% and 60% Draft IGA Reviews.
  - b. NV5 will evaluate the risk and cost of the performance measurement strategies and the detailed project-specific M&V plan.
  - c. NV5 will also perform a detailed review of each component of the IGA including ECM price buildup and reasonableness, commissioning plans, training plans, etc.
  - d. NV5 will review project cost buildup for accuracy and compliance with previous commitments. This includes a thorough analysis of the whole project cost pro forma, to ensure reasonableness of subcontractor costs and proper application of expected and negotiated design, commissioning, and training fees, as well as markups. NV5 has developed proprietary tools that can automatically check an ESCO's IGA costs against those in the procurement stage, and illustrate important differences. This



unique technique has saved other Clients hundreds of thousands of dollars and equivalent to 5-10% of the overall project cost in many cases.

9. Final IGA Review: Once the Final IGA is submitted, NV5 will conduct a final analysis of the report to ensure all questions and clarifications from the Drafts were addressed. We will also participate in conference calls regarding preparation of documents for Board review and approval as well as participate in review meetings.
10. Assist in negotiating and executing the Energy Services Agreement (ESA) and Financing Agreement.
  - a. NV5 will assist the Client in final price and contract negotiations with the ESCO. NV5 will coordinate and advise the legal representatives as a technical expert for the ESPC to support the negotiation of the final contract. NV5 will perform a final review of the ESA to review T&Cs, schedules, exhibits, appendices, etc.
  - b. If needed, NV5 will assist the Client in securing financing for the project. In this role, we can act as a technical advisor to assist the Client's financial representatives in assessing the best approach for them.
11. Upon finalization of the project documents (IGA, ESA, Exhibits/Appendices, Financing Plan, etc.), NV5 will prepare and issue a report of our findings and recommendations for next steps. This will include a brief cover letter, an executive summary, and our documented Comment/Review/Response Log described in #6A above.
12. NV5 will also conduct and lead two (2) workshops and provide stakeholder engagement services to assist the Client in gaining the necessary approvals from the various approving authorities to move forward with execution and implementation of the ESPC project.

*NV5 is only providing the expressly identified foregoing services and as such NV5 shall not be responsible or liable for any other area or portion of the Project.*

\*End of Option A Services\*

**Option B is to perform comprehensive services.** This include the services described in Phase 1 (Option A) above, but also Phases 2 & 3 as presented below. Comprehensive Owner's Representative (OR) services are considered best practice in the ESPC industry and our service pays for itself when we are involved throughout the project. A simple, static evaluation of an IGA is rarely sufficient to protect an Owner during a complex ESPC project across many facilities. This is especially true when the Owner is investing millions of dollars and expecting millions of dollars in future savings to pay for the project.

## **Phase 2 – Construction Oversight & Close-out Services**

13. Construction
  - a. Virtually attend all construction meetings hosted by Trane and/or City staff
  - b. Review all subcontractors
  - c. Review proposed ECM designs and all submittals of equipment for ECMs to ensure efficiency, energy savings and environmental benefits can be realized.
  - d. Provide a system for tracking the resolution of any issues that are identified at such meetings.
  - e. Review and comment on the Trane's baseline and planned schedule including but not limited to, completeness, accuracy, conformance with the overall project milestones and the terms of the contract.
  - f. Provide written reports including photos for each site visit as requested.
  - g. Advise the City of any construction related issues or risks found in the field or determined by the site visit.
  - h. Submit monthly reports as requested to the City about the project, including but not limited to, progress of the work against approved schedules, potential schedule approval and inspections.
  - i. Ensure all invoices are accurate and complete.
  - j. Assist the City in ensuring all required insurance certificates and other contractually required paperwork has been submitted.
  - k. Monitor and report on any incomplete or nonconforming work.
14. Project Close-out
  - a. Assist the City in the preparation of a project punch list.
  - b. Ensure that the Trane has provided all the required contractual close-out documentation such as operation and maintenance manuals, warranties, punch list close out, training, commissioning, etc.
  - c. Review final requisitions from the Trane.
  - d. Review Trane's management of all construction closeout requirements with the City.

- e. Review Trane’s process to ensure that all final funding, incentive and/or reimbursement paperwork have been properly submitted, processed by the applicable grantor and that the City awards have been received.
- f. Review Trane’s preparation and issuance of a final closeout report including a final reconciliation.
- g. Compile all project related documentation representing a complete project record, including the as-builts are turned over to the City.

**Phase 3– Performance Period Services**

- 15. During the first year of the performance period of the ESPC, NV5 will provide technical support to the City, including the following tasks;
  - a. NV5 will review the monitored data during the first month of operation to ensure that all systems are operating as expected and that the necessary M&V parameters are being generated and logged. During the first year of operation, NV5 will review the quarterly performance and/or M&V reports and Trane invoices to the City to ensure that the energy savings persist or if there are issues that they are identified early on for resolution.
  - b. Review of select ECMs of Trane’s M&V Reports – NV5 will conduct a review of non-stipulated savings ECMs of Trane’s M&V Report. We will submit comments to the City and Trane using our standard Comment/Response/Resolution document. We will assist the City in the resolution of the comments to a satisfactory conclusion.
  - c. If needed, NV5 will also make a brief visit to the City office to review comments with the City and to conduct a short inspection of major ECMs to verify the integrity of the information in Trane’s report.
  - d. If significant operational changes occur, such as building renovations, etc., NV5 will assist the City with any baseline adjustments that may be required.
  - e. NV5 will certify acceptance of annual M&V report following review with the City.
- 16. Handle miscellaneous emails and telephone calls regarding any other issues that may arise during the term of the contract.
- 17. Perform a review of the M&V reports for Years 1-3 & issue an Executive Summary of our findings.
- 18. Additional Services to be considered: Perform annual review of M&V reports for years 4-20, as many years as requested, and/or required by statute. Based upon our experience with past projects, we recommend a minimum of 3 years.

**REIMBURSABLE EXPENSES**

- 1. Travel expenses for staff traveling to the City to include commercial airfare, car rental/ground transportation, hotel accommodations and meals, and are included in the totals below.

**SUMMARY OF PROPOSED FEES**

**Option A – Investment Grade Audit Oversight Services**

When NV5 is involved from the beginning of the IGA phase, we usually calibrate our fee to be between 20-25% of the ESCO’s IGA fee (\$398,000).

OPTION A - SERVICES	FEES
Phase 1 – Investment Grade Audit Oversight	\$79,600
Expenses	Included
<b>TOTAL \$79,600</b>	

*Payments are due within thirty (30) days of submission of NV5’s statement of services.*

**Option B – Comprehensive Services**

We have also developed a pricing proposal for comprehensive services. This includes the scope of services offered in Phase 1, but also Phases 2, and 3. Our expertise and guidance throughout the term of the project will protect your investment and our services can be incorporated into the project cost and paid for by the savings, at no out-of-pocket cost to the City.

If you have any questions as to how this can be structured, please don't hesitate to reach out.

SERVICES	FEES
<b>Comprehensive Services</b>	
Phase 1 - Investment Grade Audit Oversight	Included
Phase 2 - Construction & Project Close-out Services	Included
Phase 3 - Performance Period Services (Year 1-3)	Included
Phase 3 - Performance Period Services (Years 4-20)	Not Included
Expenses	Included
The greater of <b>2.5% of Total Project Cost</b> or <b>Minimum \$250,000</b> . Whichever is larger.	

Payments are due within thirty (30) days of submission of NV5's invoices. NV5 will submit invoices in accordance with the following schedule:

- 20% upon Approval of PACT between Trane & the City.
- 60% to be billed in accordance with percent complete of construction.
- 20% Upon Completion of Year 1 review of Measurement & Verification Report and Issuance of an Executive Summary of Findings

**In the event the project does not move forward to construction in a timely manner, NV5 shall have sole determination as to whether to submit a pro-rated invoice for our services. This invoice shall not exceed \$59,700. Payment is due within thirty (30) days of submission of invoice.**

The hours and fees we have estimated are based on us receiving the full amount of information requested, in the format requested, in a timely manner. Otherwise, we reserve the right to adjust our fees accordingly.

Payment for work will not be withheld by Client due to the lack of an executed proposal or contract. NV5 shall have the right to withhold any and all deliverables until Client is made current on its payments and shall be entitled to any collection costs and attorney's fees in connection with any outstanding payment amount.

**Authorization**

All services will be conducted in accordance with this Proposal and the attached terms and conditions. To initiate services, please complete and return the attached "Proposal Acceptance Agreement" form. Our Proposal will remain valid for acceptance for up to 90-days from the date of this Proposal. Upon which, we reserve the right to modify the Proposal, scope and fees.

We appreciate the opportunity to be of service to you.

Sincerely,

Aldo Mazzaferro PE, CEM, CEA  
 Executive Director of Business Development  
 NV5 Energy Efficiency Services

## STANDARD TERMS AND CONDITIONS

1. J.B.A. Consulting Engineers Inc. dba NV5 (hereinafter "NV5") will provide services for the Project as defined in the attached proposal. NV5 shall not have any duties or responsibilities for any other part of the Project. The attached proposal and these terms and conditions together shall be referred to as the "Agreement."
2. NV5 shall not be responsible for the acts or omissions of the Client, Client's other consultants, Contractor, subcontractors, their agents or employees, or other persons performing any other portion of the Project.
3. NV5 shall recommend to Client that appropriate investigations, surveys, tests, analyses and reports be obtained as necessary for the proper execution of NV5's services.
4. Additional Services of NV5, not specifically included as part of the Scope of Services defined in the attached proposal, and compensation for requested Additional Services, shall be mutually agreed upon in writing by the Client and NV5 prior to commencement of such Additional Services.
5. NV5 shall perform services in a manner consistent with the level of care and skill ordinarily exercised by members of NV5's profession currently practicing in the same locality under similar conditions.
6. Consistent with NV5's standard of care, NV5's services shall comply to applicable laws, rules, codes, regulations and orders of applicable governmental or public authority having jurisdiction over the Project in force at time of issuance of the Construction Documents for building permit. Furthermore, Client and NV5 are aware that many factors outside NV5's control may affect NV5's ability to complete the services to be provided under this Agreement. NV5 will perform these services with reasonable diligence and expediency consistent with sound professional practices. NV5 shall not be responsible for the methods, means or sequencing of any contractors or any construction work related to the Project.
7. Irrespective of any other provision in any Agreement, nothing contained herein shall be construed:
  - a. to constitute a guarantee, warranty or assurance, either express or implied, that NV5's services will yield or accomplish a perfect outcome for the Project; or
  - b. to obligate NV5 to exercise professional skill or judgment greater than that which can reasonably be expected from other consultants under similar conditions; or
  - c. as an assumption by NV5 of the liability of any other party.
8. On NV5's request, if reasonably necessary for the performance of NV5's services, the Client shall furnish services of other consultants, information, surveys and reports required by law or the Construction Documents. The services, information, surveys, and reports requested shall be furnished at no expense to NV5 and NV5 shall be entitled to rely upon the accuracy and completeness thereof.
9. NV5 shall procure and maintain the following insurance on this Project: (1) Worker's Compensation at statutory limits; (2) Commercial General Liability at \$1M each occurrence / \$1M general aggregate; (3) Excess or Umbrella Liability at \$1M each occurrence and \$2M general aggregate; (4) Professional Liability at \$500,000 each claim and \$500,000 annual aggregate. NV5 shall deliver to Client a certificate of insurance (ACORD form) evidencing this coverage.

10. Instruments of Service
  - a. Drawings, specifications, and other documents, including those in electronic form, prepared by NV5 are Instruments of Service for use solely with respect to this Project. NV5 shall be deemed the author and owner of NV5's Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.
  - b. Upon execution of this Agreement NV5 grants to Client a nonexclusive license to reproduce NV5's Instruments of Service for purposes of designing, administering, using and maintaining the Project, providing the Client shall comply with all obligations, including prompt payment of all sums when due, under this Agreement. Such license shall permit the Client to include NV5's Instruments of Service in a similar nonexclusive license to an Owner in a Prime Agreement, authorizing an Owner or an Owner's contractors or consultants to reproduce applicable portions of NV5's Instruments of Service solely for the purposes of constructing, using and maintaining this Project. Any termination of this Agreement prior to completion of the Project shall terminate this license.
  - c. Except for the license granted above, no other license or right shall be deemed granted or implied. Client shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of NV5.
  - d. Client shall not use the Instruments of Service for future additions or alterations to this Project or for other projects, unless Client obtains the prior written agreement of NV5. Any unauthorized use, reuse or modifications of the Instruments of Service shall be at the Client's sole risk and without liability to NV5, and Client agrees to defend, indemnify and hold harmless NV5 from all claims and damages arising out of or purported to arise out of the use, reuse, or modification of the Instruments of Service.
11. Waiver of Consequential Damages - Neither NV5 nor the Client, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other for, or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, damage to reputation or any other consequential damages either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty.
12. Sole Corporate Remedy - It is intended by the parties to this Agreement that NV5's services in connection with the Project shall not subject NV5's individual shareholders, officers, directors, members, managers or employees to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against NV5 and not against any of the individual shareholders, officers, directors, members, managers or employees.
13. Limitation of Liability - In recognition of the relative risks and benefits of the Project to both the Client and NV5 relating to NV5's provision of services in accordance with this Agreement, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of NV5 for any and all claims, losses, costs, damage of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, regardless of theories of liability or causes of action, so that the total aggregate liability of NV5 to the Client shall not exceed the sum of \$50,000 or NV5's fee for the Project, whichever is less.
14. Payment - NV5 shall invoice Client monthly for services rendered and for Reimbursable Expenses, and Client shall make payment within thirty (30) days of submission of respective invoice(s). No deductions shall be made from NV5's compensation on account of penalty, liquidated damages or other sums withheld from payments to contractors, or on account of the cost of changes in the Work other than those for which NV5 has been adjudged to be liable. Client agrees that NV5 shall be entitled to reasonable attorney's fees and costs of collection in addition to any unpaid amounts due and owing to NV5 under this Agreement.
15. Termination - This Agreement may be terminated by the Client upon not less than seven (7) days' written notice to NV5 for the Client's convenience and without cause. This Agreement may be terminated by either party upon not



less than seven (7) days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. In addition, if the Client fails to make payments when due or otherwise is in breach of this Agreement, NV5 may, at its option, terminate this Agreement for material breach or suspend performance of services upon five (5) calendar days' notice to the Client. NV5 shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client under a suspension, NV5 shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension. If the Client still fails to make payment or otherwise cure the breach following a suspension of services, NV5 may terminate this Agreement upon an additional seven (7) days' notice.

16. The Client shall not transfer, subject, or assign the rights under or interest in this Agreement (including but not limited to payments that are due or that may be due) to any other party without the prior written consent of NV5.
17. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or NV5.
18. NV5 shall have the right to include photographic or artistic representations of the Project among NV5's promotional and professional materials, including but not limited to its website and tradeshow booths. NV5 shall be given reasonable access to the completed Project to make such representations. NV5's materials shall not include the Client's or Owner's confidential or proprietary information if the Client has previously advised NV5 in writing of the specific information considered by the Client or Owner to be confidential or proprietary.
19. Dispute Resolution - The parties agree to first try in good faith to settle any dispute arising out of or related to this Agreement by mediation pursuant to the Construction Industry Mediation Rules of the American Arbitration Association. If the claim or controversy is not settled by mediation, the claim or controversy may be resolved by final and binding arbitration, if the parties so agree, or by civil litigation.
20. This Agreement shall be venued in Hartford County, CT and otherwise governed by the law of the State of Connecticut.
21. This Agreement represents the entire and integrated agreement between Client and NV5 and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended or modified only by written instrument signed by both Client and NV5. If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding on Client and NV5.
22. By executing this Agreement both parties acknowledge and agree that this Agreement has been freely negotiated by both parties, and that, in any dispute over the meaning, interpretation, validity or enforceability of this Agreement or any of its terms or conditions, there shall be no presumption whatsoever against either party by virtue of that party having drafted this Agreement or any portion thereof.

**2024 HOURLY RATE SCHEDULE - Effective January 1, 2024**

<b>Labor Category</b>	<b>2024</b>
Intern	\$81
Project Coordinator I	\$96
Associate Engineer	\$129
Engineer I	\$145
Engineer II	\$163
Engineer III	\$195
Associate Project Manager	\$211
Project Manager	\$233
Senior Project Manager	\$271
Program Manager	\$281
Director	\$291
Executive Director	\$312
Principal	\$324

\*\* The above rates are applicable to the 2024 calendar year. Rates may be adjusted for escalation beyond 2024.



**PROPOSAL ACCEPTANCE AGREEMENT**

**Description of Services:** IGA Oversight Services (OPTION A)

**Project Name:** City of Augusta, GA - ESPC

**Project Location:** Augusta, GA

**Proposal No.:** P63024-0002472.00

**Proposal Date:** March 13, 2024

**APPROVAL & PAYMENT OF CHARGES**

*Invoices will be charged and mailed to the account of:*

Client: \_\_\_\_\_

Attention: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**PROPOSAL ACCEPTED BY:**

AUTHORIZED SIGNATURE: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_

DATE ACCEPTED: \_\_\_\_\_

**PAYMENT TERMS:** Payments are due within thirty (30) days of submission of NV5's statement of services.

*Please remit payments to: P.O. Box 74008680, Chicago, IL 60674-8680*

**PROPERTY OWNER IDENTIFICATION** (If other than above)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

This Proposal Acceptance Agreement, the Scope of Services outlined in the proposal, Schedule of Fees, and Standard Terms and Conditions constitute the entire agreement between the Client and NV5 and supersede all prior written or oral understandings.



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**PROPOSAL ACCEPTANCE AGREEMENT**

**Description of Services:** Comprehensive ESPC Oversight Services (OPTION B)

**Project Name:** City of Augusta, GA - ESPC

**Project Location:** Augusta, GA

**Proposal No.:** P63024-0002472.00

**Proposal Date:** March 13, 2024

**APPROVAL & PAYMENT OF CHARGES**

*Invoices will be charged and mailed to the account of:*

Client: \_\_\_\_\_

Attention: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**PROPOSAL ACCEPTED BY:**

AUTHORIZED SIGNATURE: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_

DATE ACCEPTED: \_\_\_\_\_

**PAYMENT TERMS:** Payments are due within thirty (30) days of submission of NV5's invoices in accordance with the schedule presented above.

*Please remit payments to: P.O. Box 74008680, Chicago, IL 60674-8680*

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**PROPERTY OWNER IDENTIFICATION** (If other than above)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

This Proposal Acceptance Agreement, the Scope of Services outlined in the proposal, Schedule of Fees, and Standard Terms and Conditions constitute the entire agreement between the Client and NV5 and supersede all prior written or oral understandings.

