

[EXTERNAL] 2023 Learning Loss Grant Award

Jeong, Lauren <ljeong@unitedwayatlanta.org>

Thu 12/29/2022 9:40 AM

To: DaCara Brown <DBrown@augustaga.gov>

Cc: Learningloss <learningloss@unitedwayatlanta.org>

Dear DaCara Brown,

Thank you for applying for the FY23 Learning Loss Grant, a program offered by United Way of Greater Atlanta and Georgia's Division of Family and Children Services. We are pleased to inform you that **Augusta Richmond County Juvenile Court** has been selected to receive a grant award of **\$50000** for the **Thrive** program for the grant period January 1, 2023 – December 31, 2023. Next steps in the award process have been outlined below and detailed instructions have been provided in this [Grant Award Orientation](#).

1. Completion of the [Grant Requirement Confirmation Form](#) by January 20, 2023.

This form will ask you to provide and confirm the following:

- Confirmation that your organization understands the grant requirements. *Organizations must verify youth eligibility and secure a completed [DFCS Youth Participant Eligibility Form](#) for each youth benefiting from Learning Loss funding by the end of the grant period.*
- Projected number of youth served **through the Learning Loss grant**. Your application stated that you would serve **135** youth with this grant. Please make sure the number you enter reflects the number of youth you will collect DFCS Youth Participant Eligibility Forms for.
- Physical addresses of program sites supported through the Learning Loss grant.
- Confirmation of your RBA metrics. You will report against these metrics in your mid- and end-of-grant reports. You can log into FLUXX to view the RBAs submitted in your application. If you would like to make adjustments, make sure to reference this [RBA guidance document](#).
- Technical assistance interests & needs.

Please make sure to review the [Grant Award Orientation](#) and confer with your program staff before completing the [Grant Requirement Confirmation form](#).

2. Completion of Required Updates in FLUXX by January 20, 2023.

All new grant recipients are required to provide the following information in your FLUXX Grants Management Portal. Use your existing FLUXX log-in credentials to log-in to the [FLUXX Portal](#):

- Once you log in, click on the Organization (1) tab on the left side of the screen.
- Then select EDIT at the top right of the screen, be sure to:
 - o Complete any blank fields and enter all required information in the Organization card
 - o Upload a copy of your financial statements
 - o Upload a copy of your Board Roster
 - o Complete your Banking Information and upload a Voided Check

3. Execution of the Memorandum of Understanding (MOU)

Once all the steps above are completed and your organization has addressed any outstanding questions from United Way, United Way will send your organization an MOU, which serves as the official grant contract. This will be sent electronically through DocuSign. Upon signing the MOU, United Way will release your first quarter grant payment in mid-February. The following payments will be issued as follows:

- 2nd payment: May 2023
- 3rd payment: July 2023 upon successful completion of the mid-grant report
- 4th payment: October 2023

Throughout the grant period, we will be offering a series of technical assistance opportunities. The first will be the data security training with Pro Bono Partnership of Atlanta that will provide tips for securely storing the DFCS

Youth Participation Eligibility Forms. Stay tuned for more details.

For your convenience, we will be storing key grant documents, including the grant orientation, [in this folder](#) throughout the grant period.

Please reach out to learningloss@unitedwayatlanta.org with any questions about the Learning Loss grant. We will also be offering optional office hours at the following times for organizations to pop in and ask any questions they may have about the grant:

- [Friday, January 6 at 11am-noon](#)
- [Wednesday, January 11 at 11-noon](#)
- [Wednesday, January 18 at 1-2pm](#)

In addition, you can find frequently asked questions about the learning loss grant award [here](#).

Thank you,

Lauren Jeong
Grant Manager, Learning Loss
United Way of Greater Atlanta
learningloss@unitedwayatlanta.org

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