





## UTILITIES DEPARTMENT

Wes Byne, P.E.  
Director

Chad Hendrix, P.E.  
Assistant Director

**TO:** Andy Penick, Director  
Procurement Department

**THROUGH:** Wes Byne, P.E., Director   
Utilities Department

**FROM:** Mitchell O'Neal, P.E., Engineering Manager   
Utilities Department

**Cc:** Chad Hendrix, P.E., <sup>CDH</sup> Assistant Director - Engineering & Construction  
Utilities Department

**DATE:** May 1, 2026

**SUBJECT:** Change Order Request - Highland Avenue Water Treatment Plant - East Filter  
Building Roof Replacement

---

It is the Augusta Utilities Departments request that the attached amendment provided by Ardurra Group, Inc. be approved via Change Order to include engineering design, and construction administration services for repair of the Highland Avenue Water Treatment Plant Fort Gordon Pump Station roof and West Filter Building roof in the amount of \$43,000.00 via change order under the ongoing Highland Avenue Water Treatment Plant East Filter Building Roof Replacement Project.

The attached Proposal and Contract Change Order Form outline these services, and AUD has determined the associated costs are fair and reasonable. Ardurra Group, Inc. is prequalified under RFQ 24-132, approved by the commission on June 27, 2024, and as mentioned, is currently contracted to perform the professional services required for engineering design, bid phase, and construction administration services for the repair of Highland Avenue Water Treatment Plant East Filter Building roof.



February 17, 2026

Mr. Mitchell O'Neal  
Augusta Utilities Dept  
452 Walker Street  
Augusta, GA 30901

Subject: Amendment #1 – Roof Replacement Highland Avenue WTP East Filter Building  
Roof Repairs Highland Avenue WTP West Filter Building and Fort Gordon Pump Station

Dear Mr. O'Neal:

Ardurra Group, Inc. appreciates your consideration of this Amendment to our existing scope of services to include additional engineering and technical services. At the request of Augusta Utilities Department (AUD), Ardurra performed an initial site visit to the Highland Avenue WTP West Filter Building and the Fort Gordon Pump Station along with Justice & Son who will serve as our roofing consultant. Based off of this site visit, Ardurra is prepared to include the associated roof repairs within our existing scope of services for the East Filter Building.

For the services rendered by our principals and employees assigned to this effort, we propose a not to exceed fee of forty-three thousand dollars (\$43,000) including reimbursable expenses. Fees are broken down as follows:

Task 2 – Engineering Design	\$33,000
Task 4 – Construction Administration Services	\$5,000
Task 5 – Construction Observation	\$5,000

Fees will be invoiced monthly on an accrued basis. These fees include labor and other direct costs for research, site visits, conference calls, meetings, travel and other expenses necessary to complete the project. Ardurra reserves the right to manage the work hours between tasks and employee classifications and/or utilize other employee classifications, provided that the work assignment total fee is not exceeded, and the designated project personnel are not changed without prior approval of AUD. In the performance of these services, Ardurra may use personnel and resources from affiliated companies and our teaming partners.

Thanks in advance,

A handwritten signature in blue ink, appearing to read "Jeffrey L. Duplantis".

Jeffrey L. Duplantis, MS, PE, PMP  
Client Service Manager

# AUGUSTA, GEORGIA

## PURCHASE ORDER

SUITE 605, PROCUREMENT DEPARTMENT  
535 TELFAIR STREET, MUNICIPAL BUILDING 1000  
AUGUSTA, GEORGIA 30901-2377  
PHONE: (706) 821-2422

PURCHASE ORDER NO. 26AUA031
REQUISITION/QUOTE NO. R415743

DATE 02/12/26	DEPARTMENT 043410	VENDOR PHONE # (225) 921-3067	
VENDOR # 25942	E-VERIFY # 11815	EMAIL JDUPLANTIS@ARDURRA.COM	PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.


<b>VENDOR</b> ARDURRA GROUP INC. 4921 MEMORIAL HIGHWAY SUITE 30 TAMPA, FL 33634	ATTN: BID NUMBER:  CONTRACT #: 26AUA031 BUYER:
--	--

<b>SHIP TO:</b> AUGUSTA UTILITIES ADMIN 452 WALKER STREET SUITE 200 AUGUSTA, GA 30901	<b>BILL TO:</b> AUGUSTA, GEORGIA ACCOUNTING DEPARTMENT, SUITE 800 535 TELFAIR STREET, MUNICIPAL BUILDING 1000 AUGUSTA, GA 30901-2379 (706) 821-2335  ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.
---	---

ITEM #	QUANTITY	UNIT	PRODUCT ID	DESCRIPTION	UNIT PRICE	AMOUNT
0001	1	LS		PROF SVCS FOR HIGHLAND AVENUE WATER TREATMENT PLANT EAST FILTER BUILDING - ROOF REPLACEMENT  APPROVED BY COMMISSION 12/16/25, ITEM #35  516-04-3410/52-12115	595,000.00	595,000.00

**CONDITIONS - READ CAREFULLY**

1. The purchaser is exempt by statute from payment of Federal, State, and Municipal sales, excise and other taxes.
2. Shipping charges prepaid by vendor.
3. Payment will be made on complete shipments only, unless otherwise requested.
4. DELIVERY TICKET MUST ACCOMPANY GOODS.
5. No back orders. We will reorder if available.
6. Please make deliveries between 9 A.M. and 4 P.M.
7. All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.
8. Indoor delivery if necessary.
9. Payment Net 30 or according to contract.

<b>NET TOTAL.....</b>	<b>595,000.00</b>
APPROVED FOR ISSUE <div style="text-align: center;">                       DIRECTOR OF PROCUREMENT                 </div>	

**VENDOR COPY**

# PROFESSIONAL SERVICES CONTRACT CHANGE ORDER

CO NUMBER	001
BID ITEM	N/A
DATE	5/1/2026

**PROJECT TITLE** Highland Avenue WTP East Filter Building Roof Replacement

**ORIGINAL CONTRACT DATE** 2/6/2026      **PROJECT NUMBER** 2025-029

**OWNER** AUGUSTA, GEORGIA      **PO NUMBER** 26AUA031



The following change is hereby made to the contract for the above project:

Description of Change (for a more detailed description see attached proposal):

Inclusion of engineering design, and construction administration services for repair of the Highland Avenue Water Treatment Plant Fort Gordon Pump Station roof and West Filter Building roof into the professional services contract with Ardurra Group, Inc. for the Highland Avenue WTP East Filter Building Roof Replacement Project.

PAYEE		Ardurra Group, Inc.
TOTAL AMOUNT OF THIS CHANGE ORDER	\$	43,000.00
The contract time will be INCREASED by <u>0</u> calendar days as a result of this change.		
ORIGINAL CONTRACT AMOUNT	\$	595,000.00
PREVIOUS CHANGE ORDER (N/A)	\$	0.00
THIS CHANGE ORDER (INCREASE)	\$	43,000.00
TOTAL REVISED CONTRACT AMOUNT WITH CHANGE ORDER	\$	638,000.00

FUNDING NUMBER/ACCOUNT NUMBER	G/L: 516043410	/ 5212115
	J/L: 82500080	/ 5212115

PROPOSED BY:	_____ CONTRACTOR/CONSULTANT	DATE: _____
REQUESTED BY:	 _____ ENGINEER	DATE: <u>4/29/26</u>
SUBMITTED BY:	 _____ DEPARTMENT HEAD	DATE: <u>30 Apr 26</u>
FINANCE ENDORSEMENT:	_____ COMPTROLLER	DATE: _____
RECOMMENDED BY:	_____ ADMINISTRATOR	DATE: _____
APPROVED BY:	_____ MAYOR	DATE: _____