



## Commission Meeting

March 21, 2023

### Resubmission Fee and Collection of Plan Review Fee: Building Division

---

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Department Director
<b>Caption:</b>	Motion to <b>approve</b> a new Commercial Plan Resubmission Fee. (Ordinance 7680 Update) ( <b>Approved by Public Services Committee March 14, 2023</b> )
<b>Background:</b>	<p>Currently, Augusta-Richmond County does not charge a resubmission fee for commercial plan review. (Multi-family and apartments are subject to commercial plan review process and fees).</p> <p>The commercial plan fee is a one-time fee that is collected at the end of multiple reviews <u>at the developer's discretion</u> to move the project forward to permitting/construction.</p>
<b>Analysis:</b>	<p>Because there is no resubmission plan review plans are submitted in a revolving fashion with no quality control in most cases. The plans examiners are unable to prioritize exploratory submissions from ready-to-build submissions.</p> <p>Commercial plan reviews typically require 3+ revisions equating to three plan reviews but only one review fee. Resubmissions span from 3 days to 12 months after the initial submission; therefore, the entire plan must be reviewed again but only one fee is paid and that is after all of the reviews and if the project moves to the construction phase.</p>
<b>Financial Impact:</b>	<p>A Resubmission Fee of \$50.00 upon the 3<sup>rd</sup> and each subsequent resubmission for a commercial plan review.</p> <p>Planning &amp; Development Staff has consulted with the Finance Department and Administrators Office and the proposed fees were included in the 2023 Budget.</p>
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<p>Approval of a commercial plan resubmission fee of \$50.00 for the third and each subsequent resubmission.</p> <p>Approval of the collection of 50% of the permit valuation upon initial application/submission of commercial building plans.</p>
<b>Funds are available in the following accounts:</b>	N/A

**REVIEWED AND**  
**APPROVED BY:**

N/A