



## Public Services Committee Meeting

Meeting Date: November 14, 2023

Augusta Regional Airport

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<b>Department:</b>	Augusta Regional Airport – Purchase of Baggage Tractor
<b>Presenter:</b>	Herbert Judon
<b>Caption:</b>	Motion to Approve the Purchase of One (1) Baggage Tractor from Aero Specialties, Inc. in the amount of \$58,490.00. Approved by the Augusta Aviation Commission on October 26, 2023. ITB 23-225
<b>Background:</b>	<p>Currently the airport has one operational baggage tractor to move and stage ground support equipment (GSE). For many decades the airport has relied on government surplus ground support equipment. The inexpensive procurement cost was a win for the airport and a great return on investment. However, this government surplus baggage tractor is near obsolescence.</p> <p>As a result, the Augusta Regional Airport Aviation Services Department is requesting a new replacement baggage tractor.</p>
<b>Analysis:</b>	In collaboration with the Augusta Procurement Department, an Invitation to Bid #23-225 was let for a baggage tractor. The solicitation was mailed out to nine companies, but only one compliant bid was received. Aero Specialties, Inc. offered the baggage tug price at \$58,490.00. This purchase request was approved in 2023 budget planning period.
<b>Financial Impact:</b>	The cost of the Baggage Tractor is \$58,490.00. This purchase request was approved in the 2023 budget planning period.
<b>Alternatives:</b>	To deny.
<b>Recommendation:</b>	Recommend Approval. Approved by the Augusta Aviation Commission on October 26, 2023.
<b>Funds are available in the following accounts:</b>	551081206-5421110
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A